

All Receive - Agenda Item # 8

For the Information of the:

CITY COUNCIL

Date 9/16/19 CA CC
CM COO DCM (3)



Council Memorandum

September 16, 2019

To: Honorable Mayor Hall and Members of the City Council
From: Curtis M. Jackson, Real Estate Manager
Gary Barberio, Deputy City Manager
Via: Elaine Lukey, Chief Operations Officer 
Re: **Additional Materials Related to Staff Report Item No. 8 – Scoping and Space Planning Analysis Report and Site Evaluation Criteria Report for a New City Hall.**

This memorandum provides an update to Agenda Item #8 for the City Council meeting on September 17, 2019. The first paragraph on page two should be amended as follows:

Public Engagement and Outreach

MIG, with the assistance of a city staff team and city public outreach consultants (The Participation Company), conducted outreach and engaged with key stakeholders in formulating a plan for public input on a new city hall located on a site that could accommodate a new civic center. The outreach plan included two community workshops which presented a general introduction to the city hall site selection process, project background, including a short video about the project and the need for a new city hall, a discussion about community values, and a placemaking and city hall criteria discussion. Further, the city released a direct mailer to frequent users of the Faraday Center public counter, released a survey to frequent users of the City Council Chamber, which also provided information on the future city hall and civic center and provided a link to an online survey on the city's website with questions related to a new city hall and civic center city council chamber. Approximately 200 people participated in the community workshops and approximately 1,000 300 online survey responses were received to the direct mailer and two surveys, providing a wide range of input to help inform the project scoping and site criteria.

cc: Scott Chadwick, City Manager
Celia Brewer, City Attorney
Kristina Ray, Communications Manager
Sheila Cobian, City Clerk Services Manager