

**Clean Energy Alliance - Board of Directors
Meeting Agenda
November 5, 2019 - 1:00 p.m.**

**Carlsbad City Hall – City Council Chambers
1200 Carlsbad Village Drive, Carlsbad, CA 92008**

SWEARING IN OF BOARD OF DIRECTORS & ALTERNATES

CALL TO ORDER & ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*Time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. In conformance with the Brown Act, no Board action can occur on items presented during Public Comment. If you desire to speak during Public Comment, fill out a **SPEAKER CARD** and submit it to the Board Secretary. When you are called to speak, please come forward to the podium and state your name.*

BOARD COMMENTS & ANNOUNCEMENTS

NEW BUSINESS

Item 1. Elect Board Chair and Vice Chair

RECOMMENDATION:

That the Board elect a Director to serve as Chair and another Director to serve as Vice Chair through Fiscal Year 2019/2020, pursuant to Section 5.2 of the Clean Energy Alliance Joint Powers Agreement.

Item 2. Appoint Interim Board Secretary

RECOMMENDATION:

That the Board appoint Sheila Cobian, Clerk Services Manager for the City of Carlsbad, as interim Board Secretary, pursuant to Section 5.3 of the Clean Energy Alliance Joint Powers Agreement.

Item 3. Appoint Interim Board Treasurer/Chief Financial Officer and Auditor

RECOMMENDATION:

That the Board appoint Marie Berkuti, Finance Director/Treasurer of the City of Solana Beach, as interim Treasurer/Chief Financial Officer and Auditor, pursuant to Section 5.4 of the Clean Energy Alliance Joint Powers Agreement.

Item 4. Chief Executive Officer – Request for Proposals

RECOMMENDATION:

That the Board direct staff to develop and release a Request for Proposals and return to the Board to select a qualified consultant to serve as Chief Executive Officer for Fiscal Year 2019/2020 at the December Board meeting, pursuant to Section 5.5 of the Clean Energy Alliance Joint Powers Agreement.

Item 5. Appoint CEA General Counsel

RECOMMENDATION:

That the Board appoint the law firm of Richards, Watson & Gershon as General Counsel, and authorize the Board Chair to execute a Legal Services Agreement in an amount not to exceed \$80,000 for Fiscal Year 2019/2020.

Item 6. Appoint CEA Regulatory Special Counsel

RECOMMENDATION:

That the Board appoint the law firm of Tosdal APC as Special Regulatory Counsel, and authorize the Board Chair to execute a Legal Services Agreement in an amount not to exceed \$50,000 for Fiscal Year 2019/2020.

Item 7. Adopt Resolution No. 19-001 Adopting the Conflict of Interest Code

RECOMMENDATION:

That the Board adopt Resolution No. 19-001 Adopting the Conflict of Interest Code pursuant to Government Code Section 87300.

Item 8. Adopt Resolution No. 19-002 Setting the Time and Place for Clean Energy Alliance Board Meetings

RECOMMENDATION:

That the Board adopt Resolution No. 19-002 Setting the Time and Place for Clean Energy Alliance Board meetings.

Item 9. Review Proposed Implementation Timeline, Overview of Implementation Plan & Statement of Intent and Confirm Implementation Plan Assumptions

RECOMMENDATION:

That the Board review the proposed Clean Energy Alliance Implementation Timeline – Action Items (First Six Months) and overview of the CEA Implementation Plan and Statement of Intent and confirm that the plan’s underlying assumptions are consistent with those identified in the CEA Joint Powers Agreement.

Item 10. Review Draft FY 2019/2020 Initial Budget and Consider Requests for Member Agency Advances to Fund Initial Costs in the Amount of \$450,000

RECOMMENDATION:

That the Board review the draft Fiscal Year 2019/2020 Clean Energy Alliance initial budget, pursuant to Section 7.3.1 of the CEA Joint Powers Agreement, and consider requesting advances in the amount of \$150,000 from each Member Agency to fund initial costs in the amount of \$450,000, to be repaid from future CEA program revenues, pursuant to Section 7.3.2 of the CEA JPA.

CLOSING COMMENTS

ADJOURN

NEXT MEETING – November 19, 2019 – 12:00 p.m.