April 7, 2020

To: Honorable Mayor Hall and Members of the City Council
From: Geoff Patnoe, Assistant City Manager
Via: Scott Chadwick, City Manager
Re: Additional Information Related to Staff Report Item No. 10 – FY 2020 5-Year and Annual Public Housing Agency Plans

This memorandum provides information related to the FY 2020 5-Year and Annual Public Housing Agency Plans.

Violence Against Women Act (VAWA)

**Question:** How does the Carlsbad Housing Agency provide information and resources to the participants on the Section 8 Rental Assistance Program regarding the Violence Against Women Act?

**Answer:** As part of the initial intake process for new Section 8 participants and upon annual recertification of existing participants, city staff provide formal notices to participants which address the occupancy rights of persons who may fall under the protection of VAWA. Additionally, an informational flier regarding VAWA is available at the Housing Services Division public counter at 1200 Carlsbad Village Drive. The flier, “Violence Against Women Act – What Applicants, Tenants, Owners, and Landlords Need to Know”, is printed in English and Spanish and explains the rights and protections provided by VAWA.

All current landlords have been informed of their rights and obligations under VAWA, and such information is included in marketing packets that are sent to new landlords.

The City has implemented and incorporated into the Public Housing Agency Administrative Plan an “Emergency Transfer Plan” which provides procedures to allow a family to move under the VAWA protection without fear that they will lose their housing assistance. The Emergency Transfer Plan will expedite an impacted family’s ability to transfer their rental assistance to another jurisdiction to remove the family from a dangerous situation. This means that the impacted individual or family may move even if their lease has not ended, without penalty.

Finally, city staff maintain a list of services and resources to share with victims of domestic violence, dating violence, and sexual assault or stalking.
Individuals wanting to learn more about these administrative services are encouraged to contact Bobbi Nunn, Senior Housing Program Manager at 760-434-2816 or via email at Bobbi.Nunn@carlsbadca.gov

cc: Celia Brewer, City Attorney
    Gary Barberio, Deputy City Manager, Community Services
    Jeff Murphy, Community Development Director
    David de Cordova, Housing Services Manager
    Bobbi Nunn, Senior Housing Program Manager