Welcome to Your City Council Meeting

We welcome your interest and involvement in the city’s legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to Watch

The City of Carlsbad provides two ways to watch a City Council meeting:

**On TV**

Watch live and replays of meetings on Charter Spectrum channel 24 and AT&T U-verse channel 99.

**Online**

Watch the livestream and replay past meetings on the city website, www.carlsbadca.gov.

How to Participate

- Per State of California Executive Order N-29-20, and in the interest of public health and safety, we are temporarily taking actions to prevent and mitigate the effects of the COVID-19 pandemic by holding City Council and other public meetings electronically or by teleconferencing.
- All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe and address the City Council.
- City Council meetings can be watched via livestream or replayed on the city website at www.carlsbadca.gov. The City Council meetings can also be watched live or replayed on Charter Spectrum Channel 24 and AT&T U-verse channel 99.
- You can participate in the meeting by e-mailing your comments to the City Clerk at clerk@carlsbadca.gov prior to commencement of the agenda item. Your comment will be transmitted to the City Council at the start of the agenda item.
- If you desire to have your comment read into the record at the City Council meeting, please indicate so in the first line of your e-mail and limit your e-mail to 500 words or less.
- These procedures shall remain in place during the period in which state or local health officials have imposed or recommended social distancing measures.

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager’s Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to make arrangements.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20.

PLEASE NOTE: AS A RESULT OF THE WAIVERS IN EXECUTIVE ORDER N-29-20, THE BROWN ACT PERMITS FULL PARTICIPATION BY OFFICIALS IN MEETINGS THROUGH VIDEO OR AUDIO TELECONFERENCE.
CALL TO ORDER: 5 p.m.

ROLL CALL: Hall, Blackburn, Bhat-Patel, Schumacher.

ANNOUNCEMENT OF CONCURRENT MEETINGS: City Council is serving as the Carlsbad Municipal Water District Board of Directors on Departmental and City Manager Reports Item No. 6

INVOCATION: None.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Blackburn led the Pledge of Allegiance.

APPROVAL OF MINUTES: None.

PRESENTATIONS: Presentation of proclamation in recognition of National Library Week.

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION: None.

PUBLIC COMMENT: In conformance with the Brown Act and California Executive Order No. N-29-20, a total of 15 minutes is provided so members of the public participate in the meeting by submitting comments as provided on the front page of this agenda. The City Clerk will read comments as requested up to a total of 15 minutes. All other comments requested to be read by the City Clerk will trail until the end of the meeting. In conformance with the Brown Act, no Council action can occur on these items.

CONSENT CALENDAR: The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be submitted to the City Clerk in writing prior to Council consideration of the Consent Calendar.

WAIVER OF ORDINANCE TEXT READING: This is a motion to waive the reading of the text of all ordinances and resolutions at this meeting.

1. AMENDMENT NO. 4 TO AGREEMENT FOR AGUA HEDIONDA SEWER Lift STATION – Adoption of a resolution authorizing the Mayor to execute Amendment No. 4 to the Project Agreement for the Construction of the Agua Hedionda Sewer Lift Station and Vista/Carlsbad Interceptor Sewer, Reaches VC11B–VC15 between the City of Carlsbad and the City of Vista, appropriating $345,276 from the Sewer Connection Fee Fund to fund Carlsbad’s share of the remaining project work, and authorizing the City Manager to approve contract documents and reimbursement payments to the City of Vista for Carlsbad’s share of the remaining project work in an amount not to exceed $463,500 (Staff contact: Babaq Taj and Dave Padilla, Public Works)
   ACTION: Adopted Resolution No. 2020-060 – 4/0.

ORDINANCES FOR INTRODUCTION: None.

ORDINANCES FOR ADOPTION: None.

PUBLIC HEARING: None.

DEPARTMENTAL AND CITY MANAGER REPORTS:
2. **OFFICIAL ROLE AND RESPONSIBILITIES OF THE CITY COUNCIL DURING TIMES OF EMERGENCY** – Accept a report on the official role of the City Council during times of emergency and provide direction to staff as appropriate. (Staff contact: David Harrison, Fire)

   **City Manager’s Recommendation:** Accept the report and provide direction to staff as appropriate.
   **ACTION:** Council accepted the report.

3. **PRESENTATION ON ECONOMIC EFFECT OF THE COVID-19 PANDEMIC ON THE CITY OF CARLSBAD** – Receive a presentation on how the COVID-19 pandemic has affected the City of Carlsbad’s finances. (Staff contact: Laura Rocha, Administrative Services)

   **City Manager’s Recommendation:** Receive the presentation.
   **ACTION:** Council received the presentation.

   **ACTION:** Minute Motion by Council Member Blackburn, seconded by Council Member Bhat-Patel identifying the following City Council budget priorities for Fiscal Year 2020-2021: Housing and Homelessness; Mobility; and Economic Revitalization. – 4/0.

   *This item was continued from the April 7, 2020 City Council Meeting.*

4. **APPROPRIATE FUNDS FOR COVID-19 LOCAL EMERGENCY** – Adoption of a resolution appropriating $3,000,000 from the City’s Economic Uncertainty Set-Aside in the General Fund to pay for costs related to the COVID-19 local emergency. (Staff contact: Laura Rocha and Kim Riboni, Administrative Services)

   **ACTION:** Adopted Resolution No. 2020-061 – 4/0.

5. **DESIGNATE AND AUTHORIZE AGENTS TO ACT ON BEHALF OF THE CITY IN THE PROCESSING OF DISASTER CLAIMS RELATED TO COVID-19** – Adoption of a resolution designating and authorizing agents to act on behalf of the City of Carlsbad in the processing of disaster claims to obtain certain state and/or federal assistance related to COVID-19. (Staff contact: Laura Rocha and Kim Riboni, Administrative Services)

   **City Manager’s Recommendation:** Adopt the resolution.
   **ACTION:** Adopted Resolution No. 2020-062 – 4/0.

6. **UPDATE ON POTENTIAL FUNDING PROGRAM FOR WATER CUSTOMER FINANCIAL ASSISTANCE** – Receive an update on a potential funding program for water service customers that cannot pay their water bills due to financial hardship. (Staff contact: Vicki Quiram and Mario Remillard, Public Works)

   **City Manager’s Recommendation:** Receive the update.
   **ACTION:** Council received the presentation.

   **ACTION:** Minute Motion by Council Member Schumacher, seconded by Council Member Bhat-Patel to request that staff bring back an agenda item related to authorization to waive late fees on water bills – 4/0.

7. **THE FLOWER FIELDS FUND GRANT PROGRAM: A REQUEST TO AWARD REMAINING FUNDS DUE TO ECONOMIC HARDSHIPS CAUSED BY THE COVID-19 PANDEMIC** – Adoption of a resolution authorizing the award of the remaining fund balance of the Flower Fields Fund Grant Program, currently at $891,708, to The Flower Fields at Carlsbad Ranch, dissolving the Flower Fields Grant Program, and rescinding City Council Policy No. 85. (Staff contact: Jeff Murphy, Community Development)
City Manager’s Recommendation: Adopt the resolution.
ACTION: Adopted Resolution No. 2020-063 – 4/0.

8. INFORMATIONAL REPORT ON ESTIMATING THE IMPACT OF IMPLEMENTING MINUTE MOTIONS – Receive and consider an informational report on how staff plans to provide the City Council with assessments on the impact of carrying out minute motions. (Staff contact: Laura Rocha, Administrative Services)

ACTION: Council received the report.

ACTION: Minute Motion by Mayor Hall, seconded by Council Member Schumacher that staff return with a report and resolution for City Council consideration that would establish criteria for the estimation of cost and staff time to be provided to the City Council prior to taking action on minute motions and options for waiving the cost and time estimation requirement. – 4/0.

9. REPORT ON THE CARLSBAD HOUSING TRUST FUND – Receive a report on the Carlsbad Housing Trust Fund and provide direction to staff, as applicable. (Staff contact: Dave de Cordova, Community Development)

ACTION: Council received the report.

ACTION: Minute Motion by Council Member Schumacher, seconded by Council Member Bhat-Patel to request that staff bring back an agenda item researching rental assistance through the housing trust fund and best practices for establishing administrative caps. – 3/1. (Hall – No)

10. REPORT ON POTENTIAL OFF-LEASH DOG AREA AT VILLAGE H SOUTH PROPERTY – Receive a report on a potential off-leash dog area at the Village H South property, and direct staff to either: a) not pursue an off-leash dog area, b) pursue the Staff Option concept plan for an off-leash dog area, or c) pursue the Staff & Preserve Calavera Option concept plan for an off-leash dog area. (Staff contact: Kyle Lancaster, Parks & Recreation)

ACTION: Council received the report.

ACTION: Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel to direct staff to pursue Option C. – 4/0. (See Minutes for details).

(Staff contact: Mike Grim, Public Works)

ACTION: Item continued to the May 12, 2020 City Council Meeting.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:

City Council Regional Assignments (Revised 1/29/20)

Matt Hall
Mayor
North County Mayors and Managers
City/School Committee
Chamber of Commerce Liaison (primary)
PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. The City Clerk shall read any remaining public comments into the record. In conformance with the Brown Act, no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

ADJOURNMENT: 9:40 p.m.

City Council Meeting Procedures (continued from page 1)

Written Materials
Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk’s office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk.

Visual Materials
Visual materials, such as pictures, charts, maps or slides, are allowed for comments on agenda items, not general public comment. Please contact the City Manager’s Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager’s Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to
speakers. All materials exhibited to the City Council during the meeting are part of the public record. Please note that video presentations are not allowed.

**Decorum**
All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people’s business. That’s why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

**City Council Agenda**
The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

**Presentations**
The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don’t see an open seat when you arrive, there will likely be one once the presentations are over.

**Consent Items**
Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or “pull” an item from the “consent calendar” for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

**Public Comment**
Members of the public may speak on any city related item that does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

**Public Hearing**
Certain actions by the City Council require a “public hearing,” which is a time within the regular meeting that has been set aside and noticed according to different rules.

**Departmental Reports**
This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

**Other Reports**
At the end of each meeting, City Council members and the city manager, city attorney and city clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

**City Council Actions**

**Resolution**
A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. A resolution may be introduced and adopted at the same meeting. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

**Ordinance**
Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in
favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

**Motion**

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.