



### Council Memorandum

May 5, 2020

**To:** Honorable Mayor Hall and Members of the City Council  
**From:** Gary Barberio, Deputy City Manager  
**Via:** Geoff Patnoe, Assistant City Manager *GP*  
**Re:** **Additional Materials Related to Staff Report Item No. 10 – Objective Design Standards and Streamlined Permitting for Multifamily Housing and Mixed-Use Projects**

This memorandum provides information in response to the following question:

**Question:** How much time and cost could be saved if there were fewer than four meetings with an ad-hoc design review committee for the Village and Barrio?

**Answer:** Pursuant to conversations with the consultant, RRM Design Group, the table below shows the cost and estimated time to meet with an ad-hoc committee.

**Cost and Estimated Time for Ad-Hoc Design Review Committee**

Number of Meetings	Consultant Cost	Estimated Time
Four	\$33,880	Four to Six Months
Three	\$27,380	Four to Five Months
Two	\$20,880	Three Months

The consultant costs shown in Table 1 cover the time and costs associated with the formation and management of a committee, preparation for and facilitation of committee meetings, and review and processing of committee work. The work of the committee would be limited to review of existing subjective standards in the Village and Barrio Master Plan and identifying how to make those standards objective.

It should be noted that while a reduction in the number of meetings may reduce the risk of not meeting the SB2 grant schedule requirements, there is concern that such a reduction may limit public dialogue, discussion and input and risk our ability to timely secure subcommittee endorsement of objective design standards.

- cc: Scott Chadwick, City Manager
- Celia Brewer, City Attorney
- Gary Barberio, Deputy City Manager
- Jeff Murphy, Community Development Director
- Don Neu, City Planner
- Jennifer Jesser, Senior Planner