



LIBRARY BOARD OF TRUSTEES

ITEM #3

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, May 27, 2020
PLACE OF MEETING: Teleconference

CALL TO ORDER: 4:00 p.m.

ROLL CALL: Trustees DeForest, Hulsart, Larson, McBride and Parsons

STAFF PRESENT: Heather Pizzuto, Library & Cultural Arts Director
Suzanne Smithson, Deputy Library Director
Sheila Crosby, Interim Deputy Library Director
Fiona Everett, Senior Management Analyst
Debbie Jo McCool, Associate Analyst
Jennifer Davidson, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held on April 22, 2020.
Motion by Trustee DeForest, seconded by Vice Chair Hulsart, to approve the Minutes of the meeting held on April 22, 2020 as presented. Motion carried, 4/0/0/1 (McBride-Abstain).

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library reports for April 2020.

LIBRARY SERVICES IN THE COVID-19 PERIOD: Director Pizzuto updated the board on the status of library services in the COVID-19 period.

FISCAL YEAR 2020-21 BUDGET OVERVIEW: Associate Analyst Debbie Jo McCool provided the board with an overview of the FY 2020-21 library budget submittal.
Motion by Trustee DeForest, seconded by Vice Chair Hulsart, the Trustees approved drafting a letter to the City Council in support of L&CA budget proposal for FY 2020-21.
Motion carried, 5/0/0/0.
Motion by Trustee DeForest, seconded by Vice Chair Hulsart, on a minute motion, the Trustees approved scheduling a special meeting for a date to be determined prior to June 23, 2020 to

consider approval of a draft letter to City Council in support of L&CA budget proposal for FY 2020-21. Motion carried, 5/0/0/0.

UPDATE ON L&CA DIRECTOR RECRUITMENT: Director Pizzuto updated the board on the appointment of Suzanne Smithson to the position of Library & Cultural Arts Director.

DIRECTOR'S REPORT: Director Pizzuto briefed the board on the launch of the Summer Reading Adventure for June 17; and a donation from the estate of Frank. S. Sutton in the amount of \$50,000 to be used towards community programming.

FOUNDATION REPORT: Representative McBride reported the Foundation donated \$196,072 to the City for Library & Cultural Arts programs and services for FY 2020-21. The funds will be used in accordance with donor instructions. The annual gala is undetermined at this time.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Friends of the Library voted to disburse funds in support of library programs; the Friends shared a message of appreciation for all library staff; and the Friend's annual meeting will be held virtually on June 25. Those interested in attending can email the Friends of the Library at friendsofcarlsbadcitylibrary@gmail.com to receive an invitation to the annual meeting.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Sue Madsen summarized programs and events modified due to the COVID-19 health emergency. The NSDC Genealogical Society is operating primarily online and through virtual programming.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: None.

ADJOURNMENT: Chair Larson adjourned the meeting at 5:00 p.m.



Jennifer Davidson
Senior Office Specialist