



CITY COUNCIL Agenda

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

July 21, 2020, 3 p.m.

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to watch



City cable channel

Charter Spectrum channel 24 AT&T
U-verse channel 99.



City website

carlsbadca.gov/news/cityty.asp

Virtual meeting format

- Per California Executive Order N-29-20, and in the interest of public health and safety, we are temporarily taking actions to prevent and mitigate the effects of the COVID-19 pandemic by holding City Council and other public meetings online only.
- All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe and address the City Council.

How to participate

- **By phone:** Sign up at <https://www.carlsbadca.gov/cityhall/clerk/meetings/default.asp> by 2 p.m. the day of the meeting to provide comments live by phone. You will receive a confirmation email with instructions about how to call in.
- **In writing:** Email comments to clerk@carlsbadca.gov. Comments received by 2 p.m. the day of the meeting will be shared with the City Council prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**
- These procedures shall remain in place during the period in which state or local health officials have imposed or recommended social distancing measures.

Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to make arrangements.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20. PLEASE NOTE: AS A RESULT OF THE WAIVERS IN EXECUTIVE ORDER N-29-20, THE BROWN ACT PERMITS FULL PARTICIPATION BY OFFICIALS IN MEETINGS THROUGH VIDEO OR AUDIO TELECONFERENCE.

The City Council also sits as the Carlsbad Municipal Water District Board, Public Financing Authority Board, Community Development Commission and Successor Agency to the Redevelopment Agency. When considering items presented to the Carlsbad Municipal Water District Board, each member receives an additional \$100 per meeting (max \$300/month). When considering items presented to the Community Development Commission each member receives an additional \$75 per meeting (max \$150/month).

CALL TO ORDER:

ROLL CALL:

ANNOUNCEMENT OF CONCURRENT MEETINGS: None.

INVOCATION:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held June 9, 2020.

PRESENTATIONS:

Presentation of Kids for Peace Video.

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION:

PUBLIC COMMENT: *In conformance with the Brown Act and California Executive Order No. N-29-20, a total of 15 minutes is provided so members of the public participate in the meeting by submitting comments as provided on the front page of this agenda. The City Council will receive comments as requested up to a total of 15 minutes. All other comments will trail until the end of the meeting. In conformance with the Brown Act, no Council action can occur on these items.*

CONSENT CALENDAR: *The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action.*

WAIVER OF ORDINANCE TEXT READING:

This is a motion to waive the reading of the text of all ordinances and resolutions at this meeting.

1. **APPROVAL OF AGREEMENT WITH INFOSEND, INC. FOR UTILITY BILL PRINT AND MAIL SERVICE** – Adoption of a resolution authorizing the city manager, or a designee, to enter into an agreement with InfoSend, Inc. for Utility Bill Print and Mail Services in an amount not to exceed \$480,000 for an initial three-year term and not to exceed \$170,000 per agreement year for optional term extensions. (Staff contact: Cheryl Gerhardt, Administrative Services)
2. **ACQUISITION OF 7018 FORSTERS TERN DRIVE** – Adoption of a resolution authorizing the city manager to execute all required documents to complete the acquisition of 7018 Forsters Tern Drive, Carlsbad, California, an affordable housing resale unit, expending Community Development Block Grant funds in the amount of \$340,000. (Staff contact: David de Cordova, Community Development)
3. **APPROVAL OF TRAFFIC CALMING PLANS FOR ORIOLE COURT, MIMOSA DRIVE, MOORHEN PLACE AND DOVE LANE** – Adoption of a resolution approving the traffic calming plans for Oriole Court, Mimosa Drive, Moorhen Place and Dove Lane, Capital Improvement Program Project No. 6070, per the Carlsbad Residential Traffic Management Program. (Staff contact: John Kim, Public Works)

4. APPROVAL OF CALIFORNIA GREEN BUSINESS NETWORK SERVICES AGREEMENT – Adoption of a resolution authorizing execution of the California Green Business Network Services Agreement for fiscal year 2020-21, acceptance of grant funds, appropriation of grant funds to the environmental management department budget and authorizing the city manager or designee to sign additional agreements for up to four subsequent fiscal years. (Staff contact: Michael Grim, Public Works)

ORDINANCES FOR INTRODUCTION: None.

ORDINANCES FOR ADOPTION:

5. ADOPTION OF ORDINANCE NO. CS-378 TO DECREASE SPEED LIMIT ON AVENIDA ENCINAS FROM CANNON ROAD TO PALOMAR AIRPORT ROAD – Adoption of Ordinance No. CS-378 amending Carlsbad Municipal Code Section 10.44.280 to decrease the speed limit on Avenida Encinas from Cannon Road to Palomar Airport Road to 35 miles per hour. (Staff contact: Faviola Medina, City Clerk Services)

City Manager’s Recommendation: Adopt Ordinance No. CS-378.

PUBLIC HEARINGS: None.

DEPARTMENTAL AND CITY MANAGER REPORTS:

6. APPROVAL OF AGREEMENT WITH LOGICALIS, INC. FOR A UNIFIED COMMUNICATION AND COLLABORATION SYSTEM – Adoption of a resolution authorizing the city manager to execute an agreement to purchase a Unified Communication System, implementation services and associated items from Logicalis, Inc. for a total not to exceed amount of \$1,223,302 for a three-year period. (Staff contact: Maria Callander and Joe Stephenson, Administrative Services)

City Manager’s Recommendation: Adopt the resolution.

7. AMERICANS WITH DISABILITIES ACT BEACH ACCESS FEASIBILITY STUDY AND TRAIL CONNECTIVITY TO TAMARACK STATE BEACH FEASIBILITY STUDY – Adoption of a resolution accepting the Americans with Disabilities Act Beach Access Feasibility Study and the Trail Connectivity to Tamarack State Beach Feasibility Study, including the corresponding concept plans, and directing staff to prepare a request for proposals to pursue the environmental review, agency permitting, engineering and construction documentation phases of the projects. (Staff contact: Kyle Lancaster, Parks & Recreation and Nathan Schmidt, Public Works)

City Manager’s Recommendation: Adopt the resolution.

8. SEMIANNUAL TRANSPORTATION REPORT – Receive a semiannual transportation report. (Staff contact: Tom Frank, Public Works)

City Manager’s Recommendation: Receive the report.

9. PRESENTATION FROM THE SAN DIEGO ASSOCIATION OF GOVERNMENTS ON THE CARLSBAD VILLAGE AND BARRIO RAILROAD TRENCH ALTERNATIVES – Receive an informational presentation from the San Diego Association of Governments on the status of an analysis of the short trench and long trench alternatives for moving the railroad tracks below street level in the city’s Village and Barrio areas. (Staff contact: Hossein Ajideh, Public Works)

City Manager’s Recommendation: Receive the presentation.

10. APPOINT THREE MEMBERS TO THE BEACH PRESERVATION COMMISSION – Adoption of resolutions appointing three members to the Beach Preservation Commission. (Staff contact: Tammy McMinn, City Clerk Services)

City Manager’s Recommendation: Adopt the resolutions.

11. APPOINT TWO MEMBERS TO THE LIBRARY BOARD OF TRUSTEES – Adoption of resolutions appointing two members to the Library Board of Trustees. (Staff contact: Tammy McMinn, City Clerk Services)

City Manager’s Recommendation: Adopt the resolutions.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:

City Council Regional Assignments (Revised 4/7/20)

Matt Hall
Mayor
North County Mayors and Managers
City/School Committee
Chamber of Commerce Liaison (primary)
Clean Energy Alliance JPA (alternate)
San Diego County Water Authority
San Diego Regional Economic Development Corporation Board of Directors

Keith Blackburn
Mayor Pro Tem
Buena Vista Lagoon JPC
Encina Wastewater Authority/JAC Board of Directors
North County Dispatch Joint Powers Authority
Chamber of Commerce Liaison (alternate)
SANDAG (1st alternate)
North County Transit District (alternate)

Priya Bhat-Patel
Council Member – District 3
SANDAG (2nd alternate)
North County Transit District (primary)
City/School Committee
League of California Cities – SD Division
Encina Wastewater Authority/JAC Board of Directors (alternate)

Cori Schumacher
Council Member – District 1
SANDAG (primary)
Buena Vista Lagoon JPC
Clean Energy Alliance JPA (primary)
Encina Wastewater Authority/JAC Board of Directors
North County Dispatch Joint Powers Authority (alternate)

Vacant – At-Large
Council Member

PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. The City Clerk shall read any remaining public comments into the record. In conformance with the Brown Act, no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

ADJOURNMENT:

City Council Meeting Procedures (*continued from page 1*)

Written Materials

Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk

Visual Materials

Visual materials, such as pictures, charts, maps or slides, are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the City Council during the meeting are part of the public record. **Please note that video presentations are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people's business. That's why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

City Council Agenda

The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

Presentations

The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don't see an open seat when you arrive, there will likely be one once the presentations are over.

Consent Items

Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or "pull" an item from the "consent calendar" for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

Public Comment

Members of the public may speak on any city related item that does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

Public Hearing

Certain actions by the City Council require a "public hearing," which is a time within the regular meeting that has been set aside and noticed according to different rules.

Departmental Reports

This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, City Council members and the city manager, city attorney and city clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

City Council Actions

Resolution

A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. A resolution may be introduced and adopted at the same meeting. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

Ordinance

Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

Motion

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.



CITY COUNCIL
Minutes

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

June 9, 2020, 3 p.m.

CALL TO ORDER: 3 p.m.

ROLL CALL: Hall, Blackburn, Bhat-Patel, Schumacher.

ANNOUNCEMENT OF CONCURRENT MEETINGS: None.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Blackburn led the Pledge of Allegiance.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION:

City Attorney Celia Brewer announced the City Council authorized a settlement amount of \$32,826 to resolve the dispute with Ran Enterprises. Motion carried unanimously, 4/0.

INVOCATION: None.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held April 21, 2020.

Minutes of the Special Meeting held May 1, 2020.

Minutes of the Special Meeting held May 12, 2020.

Minutes of the Regular Meeting held May 19, 2020.

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to approve the minutes as presented. Motion carried unanimously, 4/0.

PRESENTATIONS:

Proclamation in recognition of National Historic Preservation Month and 3rd Grade Art Competition Winners.

Council Member Bhat-Patel read the proclamation.

Proclamation in recognition of LGBTQ+ Pride Month.

Council Member Schumacher read the proclamation and shared about issues faced by and within the LGBTQ+ community.

PUBLIC COMMENT:

The following individuals called into the City Council Meeting and shared their comments for the record:

Shirley Anderson thanked to Council Member Bhat-Patel and expressed her concern with Mayor Pro Tem Blackburn's comments and vote against the city's statement in support of black lives at the June 4, 2020 City Council meeting.

Beth Ford spoke requesting an apology from Council Member Schumacher to the community organizers of the Stand for George Floyd Protest due to her inaccurate and divisive social media posts. She also gave thanks to Mayor Hall and Police Department staff for their efforts during the event.

Keyrollos Ibrahim spoke requesting an apology from Council Member Schumacher for putting protest demonstrators' lives in danger due to her social media posts. He also gave thanks to Mayor Hall, Council Member Bhat-Patel, and Police Department staff for their efforts regarding the protesting event and for keeping open dialogue despite their differing beliefs.

Nicholas Marsden thanked Council Member Bhat-Patel for her strong stance in asserting support for the Black Lives Matter movement and shared information about the issue.

Brian Pratschner spoke regarding his concern about permitting requirements for the recent protests that occurred in Carlsbad.

CONSENT CALENDAR:

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to approve Consent Calendar Item Nos. 1 through 5. Motion carried unanimously, 4/0.

1. LICENSE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC – Adoption of Resolution No. 2020-099 authorizing the city manager to execute and take all actions necessary to implement a license agreement between New Cingular Wireless PCS, LLC to operate a new wireless communication facility at Calavera Hills Community Park (APN: 167-101-35) (Staff contact: Curtis Jackson, Real Estate)
2. PURCHASE OF ANNUAL CISCO SMARTNET MAINTENANCE FROM LOGICALIS, INC. – Adoption of Resolution No. 2020-100 authorizing the city manager, or a designee, to purchase a Cisco SmartNet Maintenance Plan from Logicalis, Inc., for an amount not to exceed \$133,647.18 for a term ending June 30, 2021. (Staff contact: Maria Callander, Administrative Services)
3. ESTABLISH FISCAL YEAR 2020-21 SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 1 – Adoption of Resolution No. 2020-101 establishing the Fiscal Year 2020-21 Special Taxes for Community Facilities District No. 1. (Staff contact: Ryan Green, Administrative Services)
4. FISCAL YEAR 2020-21 PRELIMINARY ENGINEER'S REPORT FOR LEVY OF ASSESSMENTS WITHIN LIGHTING AND LANDSCAPING DISTRICT NO. 1 – Adoption of Resolution No. 2020-102 initiating the proceedings, approving the Preliminary Engineer's Report for Fiscal Year 2020-21 and setting a Public Hearing for July 14, 2020 for the Annual Levy of Assessments within Lighting and Landscaping District No. 1, a Special Assessment District. (Staff contact: Jason Rosado, Administrative Services)
5. FISCAL YEAR 2020-21 PRELIMINARY ENGINEER'S REPORT FOR LEVY OF ASSESSMENTS WITHIN LIGHTING AND LANDSCAPING DISTRICT NO. 2 – Adoption of Resolution No. 2020-103 initiating the proceedings, approving the Preliminary Engineer's Report for Fiscal Year 2020-

21 and setting a Public Hearing for July 14, 2020 for the Annual Levy of Assessments within Lighting and Landscaping District No. 2, a Special Assessment District. (Staff contact: Jason Rosado, Administrative Services)

ORDINANCES FOR INTRODUCTION: None.

ORDINANCE FOR ADOPTION:

6. **AMENDMENTS TO CARLSBAD MUNICIPAL CODE CHAPTER 1.08, PENALTIES, AND CHAPTER 1.10, ADMINISTRATIVE CODE ENFORCEMENT REMEDIES** – Adoption of Ordinance No. CS-374 amending Title 1, Chapter 1.08, Penalties of the Carlsbad Municipal Code; and Adoption of Ordinance No. CS-375 amending Title 1, Chapter 1.10, Administrative Code Enforcement Remedies of the Carlsbad Municipal Code. (Staff contact: Sheila Cobian, City Clerk Services)

City Manager’s Recommendation: Adopt Ordinance Nos. CS-374 and CS-375.

City Attorney Celia Brewer titled the ordinance.

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Ordinance No. CS-374. Motion carried unanimously, 4/0.

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Ordinance No. CS-375. Motion carried unanimously, 4/0.

PUBLIC HEARINGS: None.

DEPARTMENTAL AND CITY MANAGER REPORTS:

7. **COVID-19 ACTIONS AND EXPENDITURES REPORT** – Receive a report on recent actions and expenditures related to the city’s response to the COVID-19 pandemic and provide direction as appropriate. (Staff contact: Geoff Patnoe, City Manager Department)

City Manager’s Recommendation: Receive the report and provide direction as appropriate.

Assistant Director of Emergency Services David Harrison, Deputy City Manager of Community Services Gary Barberio, Deputy City Manager of Public Works Paz Gomez, Police Chief Neil Gallucci, Senior Program Manager Holly Nelson, Fire Chief Michael Calderwood, Chief Innovation Officer David Graham, Communications Director Kristina Ray, and Deputy City Manager of Administrative Services Laura Rocha presented the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

David Rogers commented on his concern regarding short-term vacation rentals and hotels opening to nonessential workers as well as those individuals not adhering to the health order’s mandate to wear masks.

In response to an inquiry from Council Member Schumacher, Deputy City Manager of Community Services Gary Barberio explained Parks & Recreation Department staff are working to reopen city pools to the public as close to June 12, 2020 as possible and will confirm a date as soon as possible.

In response to David Rogers comment, City Manager Scott Chadwick explained the actions city staff took to ensure businesses complied with the County of San Diego Health Order.

RECESS:

Mayor Hall declared a recess at 4:02 p.m.

Mayor Hall reconvened the meeting at 4:09 p.m.

8. **DETERMINATION OF FOUR DEFICIENT STREET FACILITIES** – Adoption of Resolution No. 2020-104 determining deficiencies of four street facilities according to the Growth Management Plan Vehicular Level of Service Standard Based upon the FY 2017-2018 Annual Monitoring Report; and
Adoption of Resolution No. 2020-105 exempting street facilities from the Growth Management Plan Vehicular Level of Service Standard, pursuant to Mobility 3-P.9, thereby refocusing planning efforts at these street facilities to transportation demand management strategies to reduce overall trip generation, and adoption of CEQA findings; and,
Adoption of Resolution No. 2020-106 expediting CIP Project No. 6094 (widening northbound El Camino Real from Sunny Creek Road to Jackspar Drive, and adoption of CEQA findings. (Staff contact: Paz Gomez, Public Works)

City Manager's Recommendation: Adopt the resolutions.

Deputy City Manager of Public Works Paz Gomez and Deputy City Manager of Community Services Gary Barberio presented the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

Steve Linke spoke regarding his recommendations and concerns with exemptions jeopardizing timely progress and funding of the College Boulevard extension as well as being unnecessary and inconsistent with the Growth Management Plan.

In response to an inquiry from Council Member Schumacher, Deputy City Manager Gomez explained the criteria for the Mobility Element Policy used to recommend facilities for exemption.

In response to an inquiry from Mayor Hall, City Attorney Celia Brewer explained there are different forms of public financing being explored pursuant to City Council's direction. She also stated the best legal strategy is to exempt those segments of road while they still qualify until the city is able to build the roads.

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Resolution No. 2020-104. Motion carried unanimously, 4/0.

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Resolution No. 2020-105. Motion carried, 3/1 (Schumacher – No).

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Resolution No. 2020-106. Motion carried unanimously, 4/0.

In response to an inquiry from Council Member Schumacher, Deputy City Manager Rocha explained a preliminary cost estimate and engineer's report must be conducted prior to determining which financing options are available.

Council Member Schumacher explained the reason she voted no on Resolution No. 2020-104: The reason I voted no has to do with accountability. There are four different types of accountability that organizations like ours take. They are either external or they're internal and my opinion about internal accountability on this particular grouping of items has been frustrating and so I would like for there to be certain actions taken in order to move us forward. Without getting too deep into it, I'm not comfortable with the ethics of the decision for item number two.

9. FISCAL YEAR 2020-21 INTERNAL AUDIT PLAN AND UPDATE ON AUDIT ACTIVITIES – Receive a report on the results of internal audit activities and annual audit plan for fiscal year 2019-20 and adoption of Resolution No. 2020-107 approving the Internal Audit Plan for Fiscal Year 2020-21. (Staff contact: Brigid Okyere and Laura Rocha, Administrative Services)

City Manager's Recommendation: Receive the report and adopt the resolution.

Deputy City Manager of Administrative Services Laura Rocha and Senior Accountant Brigid Okyere presented the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

Motion by Mayor Pro Tem Blackburn, seconded by Council Member Bhat-Patel, to adopt Resolution No. 2020-107. Motion carried unanimously, 4/0.

10. SUSTAINABLE MATERIALS MANAGEMENT UPDATE ON SOLID WASTE FRANCHISE AGREEMENTS FOR COLLECTION, PROCESSING AND DISPOSAL SERVICES – Receive an informational report on the city's franchise agreements related to recycling, organics and solid waste collection, organic materials processing service and transfer and disposal of solid waste material generated within the city. (Staff contact: James Wood, Public Works)

City Manager's Recommendation: Receive the report.

Environmental Manager James Wood and President of HF&H Consultants Rob Hilton presented the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

City Manager Scott Chadwick presented and reviewed an Additional Materials Memo that showed fiscal year 2020-21 proposed solid waste rates for North County cities.

Lori Summers, representing Coast Waste Management, spoke regarding her request to direct staff to meet with Coast Waste Management to negotiate in good faith a new recycling, organics, and solid waste franchise agreement.

In response to an inquiry from Mayor Pro Tem Blackburn, Manager Wood explained it is not legally required to request bids for the project and that while the city could negotiate with Coast Waste Management, however it is not currently known if the company can perform all of the requirements listed in the staff report. President Hilton added that the schedule could be impacted if contract negotiations were initiated with Coast Waste Management. City Manager Chadwick added that Coast Waste Management is eligible to participate in the procurement process and that the process addresses the changes in law and allows everyone to adequately compete.

In response to an inquiry from Mayor Hall, Manager Wood explained how quality of service will be ensured during the procurement process and selection. He also explained the different types of household waste.

Mayor Pro Tem Blackburn requested staff to present timely options to City Council in the future regarding contract negotiations and procurement.

COUNCIL REPORTS AND COMMENTS:

Council Member Schumacher clarified her comment regarding Item No. 8: When I referenced the ethics piece of my decision, it had to do with my ethical conflict; meaning that new staff, new administration, and new city manager are grappling, in my opinion, with some decisions from past administrations and past decisions that are really tough. And the organization, our city government, has a self-preservation component to it that is very much appreciated. But there are certain times when, for me as a decision maker, and I'm tasked as a representative of the people of Carlsbad, to be the citizen oversight on our local government, there are certain times that for me, and what I believe I've been elected to do, is focus on systemic accountability and structural change when its necessary. I just wanted to be clear it not something that's inherent to the decision itself, but it's just where I live when it comes to accountability on decisions that end up coming up from the past that need to be grappled with. I just wanted to make clear, there is no one in the organization at this point bringing something forward that I would consider to be unethical. It's when it comes to my decision making and the ethics that I hold highest, it's sort of a hierarchy of values, and for me, accountability is highest, especially on this particular piece. I just wanted to make that clear. I appreciate all of the work staff is doing, which is a tremendous amount right now. I'm really looking forward to continuing to parcel these really tough questions. So thank you very much. I appreciate today's conversation.

Mayor Hall thanked staff, protestors who helped ensure safety, and Christine Davis and the merchants in the city for coming together regarding the recent protests.

PUBLIC COMMENTS CONTINUED:

City Clerk Barbara Engleson explained a public comment speaker request was received late and that a vote would need to be taken in order to hear the speaker. Motion carried unanimously, 4/0.

Jan Neff-Sinclair spoke regarding her concern with Mayor Hall's and Mayor Pro Tem Blackburn's opposition to City Council's statement in solidarity with black lives.

Emailed comments received for the record:

Mary Lucid emailed her question regarding the upcoming budget.

Dan Walsh emailed his comment regarding his thanks for reopening beach parking.

Joan Markovits emailed her comment in opposition to the City Council's statement in solidarity with black lives.

CITY MANAGER COMMENTS: None.

CITY ATTORNEY COMMENTS: None.

CITY CLERK COMMENTS: None.

ANNOUNCEMENTS: None.

ADJOURNMENT: Mayor Hall adjourned the duly noticed meeting at 5:37 p.m.

Mia De Marzo
Deputy City Clerk



CITY COUNCIL Staff Report

Meeting Date: July 21, 2020
To: Mayor and City Council
From: Scott Chadwick, City Manager
Staff Contact: Tom Frank, Transportation Director
Tom.Frank@carlsbadca.gov, 760-602-2766
Subject: Semiannual Transportation Report

Recommended Action

Receive a semiannual transportation report.

Executive Summary

This staff report provides an update on the Transportation Department's multimodal efforts with an overview of the recent reorganization to include the Streets and Storm Drain Maintenance Division, as shown in Exhibit 1. With the addition of this division, the department is focused on transportation projects and related assets throughout their life cycle. The management of specific projects includes all phases of planning, design, construction, and operations and maintenance through the life of the specific project asset.

Discussion

Background

The City Council directed staff in March 2018 to report back twice per year on the progress of multimodal transportation initiatives.¹ This staff report is the fourth semiannual report on transportation projects. The first semiannual transportation report, in January 2019, presented the framework of asset management as it relates to transportation. The second report, in July 2019, presented traffic impact analysis methodologies related to the review of projects, in accordance with California Environmental Quality Act review and performance standards in the city's Growth Management Plan. The third report, in January 2020, provided an update of the Transportation Department's traffic calming and traffic signal programs.

Overview

The Public Works Branch implemented a cost-neutral reorganization in January 2020 that included transferring the Streets and Storm Drain Maintenance Division into the Transportation Department. This reorganizational change was made to allow the department to focus on all aspects of streets, traffic and mobility, which are top priorities for our community.

¹ Multimodal transportation planning gives consideration to all the modes of getting around, including driving, walking, cycling and public transit, as well as the connections between modes.

The City Council confirmed that mobility is one of the top three priorities for the city for the next fiscal year, along with growth management and homelessness, during the city's goal setting on Feb. 14, 2020,

The COVID-19 pandemic and the April 10, 2020, rainstorm were two significant anomalies that affected the department's work plan within the last six months.

The following update provides each division's accomplishments over the last six months and its goals for the next six months.

Streets and Storm Drain Maintenance Division

Past six-month accomplishments include:

- Successfully integrated with the Transportation Department in January
- Addressed localized flooding issues within the city's right of way during the April storm event
- Quickly mobilized crews and closed Carlsbad Boulevard from La Costa Avenue to Pine Avenue, Ponto Road and Ponto Drive from Ponto Road to its southern terminus in keeping with the emergency declaration tied to the COVID-19 pandemic
- Replaced 167 signs damaged in traffic accidents
- Continued managing 1,800 lane miles of street sweeping per month, which removed over 600 tons of debris from city roadways for the year
- Resolved 464 streetlight and electrical maintenance service requests
- Continued with storm drain maintenance requests and storm drain emergency responses
- Replaced about 7,000 square feet of sidewalks and 15,000 square feet of asphalt within the city's right of way
- Completed installation of the first phase of the citywide light-omitting diode streetlight fixtures replacement program along major streets and intersections

Six-month goals include:

- New professional service agreements for street sweeping, pressure washing, graffiti removal and miscellaneous maintenance service requests
- Safely maintain all levels of service during the COVID-19 pandemic and recovery period
- Continue implementation of the annual roadway restriping program
- Continue with annual maintenance programs

Traffic Division

Past six-month accomplishments include:

- Completed design for traffic-calming projects for three streets and hosted 12 neighborhood traffic-calming planning meetings, plan is to implement traffic calming measures on nine of these streets by end of the fiscal year
- Completed design for three rectangular rapid-flashing beacon locations and construction at eight locations

- Installed permanent speed feedback installations at 11 locations
- Continued implementing the final phase of the adaptive traffic signal project
- Completed the first phase of the intelligent traffic control project by linking all of the schools' flashing beacons
- Began work on the Traffic Signal Master Plan
- Completed the draft Evaluation & Monitoring Manual
- Developed conceptual designs for fiber-optic communications network
- Managed the signal maintenance contract, including resolution of service requests and 746 mark-outs for the Dig Alert System
- Prepared the fy 2017-18 annual Growth Management Plan Monitoring Report and presented the issue of eight deficient street facilities for consideration by the City Council

Six-month goals include:

- Prepare traffic studies associated with reported traffic concerns and identify proposed improvements
- Continue updating the engineering standards in accordance with the General Plan's Mobility Element
- Update the Carlsbad Residential Traffic Management Program
- Continue implementation of traffic-calming improvements on residential streets in keeping with the Carlsbad Residential Traffic Management Program
- Continue to work on the Traffic Signal Master Plan
- Continue implementation and development of the Adaptive Traffic Signal Program and Intelligent Traffic Signal Program

Transportation Engineering and Asset Management Division

Past six-month accomplishments include:

- Completed engineering design of the following projects:
 - FY 2019-20 Concrete Repair Project
 - FY 2019-20 Slurry Seal Project
 - FY 2019-20 Bridge Preventive Maintenance Project
 - Replacement and Repair Program Phase II – Project will line 840 linear feet (LF) of corrugated metal pipe (CMP) pipeline with cured in place pipe technologies
 - State Street Drainage Improvements
 - El Camino Real and College Blvd Improvement Project
 - El Camino Real and Cannon Road
- Completed construction of the following projects:
 - FY 2018-19 Pavement Overlay Project
 - FY 2019-20 Parking Lot Maintenance Project
 - FY 2019-20 Concrete Repair Project
 - FY 2019-20 Slurry Seal Project
 - FY 2019-20 Bridge Preventive Maintenance Project

- Americans with Disabilities Act (ADA) ramp upgrade at Stagecoach Community Park
- Romeria corrugated metal pipe replacement: replaced 220 feet of corrugated metal pipeline with reinforced concrete pipe; reconstructed two drainage inlets and an ADA curb ramp upgrade
- 2019 Kelly Channel emergency repair: spot repair to Kelly Channel concrete lining in response to Nov. 21, 2019, storm
- State Street drainage improvements; installed 250 feet of new storm drain pipeline and several inlet structures to alleviate nuisance ponding on State Street; project also included curb, gutter and sidewalk replacement, ADA curb ramp upgrades and resurfacing the entire street segment of State Street between Grand Avenue and Carlsbad Village Drive
- Substantially completed construction of the City Hall exterior refurbishment, and ADA and Drainage Improvements Project, continued construction support for the project
- Las Encinas Creek Revetment: 10 years of successful performance, vulnerability assessment underway
- Implemented an improved process and procedure in easement processing and approval
- Completed environmental review process for the following projects:
 - Agua Hedionda Creek Maintenance – half an acre of vegetation removed from channel between the bridges of Cannon Road and El Camino Real in preparation for 2019-20 winter season
 - Lake Calavera Dam maintenance – two vegetation maintenance events completed to maintain compliance with State Department of Water Resources Division of Safety of Dams requirements
 - Farol Court Drainage Improvements – Long-term maintenance and monitoring requirements of permits fulfilled, and project signed off by resource agencies
 - Buena Vista Creek Channel Maintenance Assessment District – one-third of an acre of vegetation removed from creek channel between the bridges of Jefferson Street and South Vista Way
- Continued with designs of the projects included in the transportation Capital Improvement Program Project status update provided in Exhibit 2.
- Prepared and processed a variety of annual reports to various transportation agencies including the San Diego Association of Governments, California Department of Transportation and California Transportation Commission to secure funding for transportation CIP projects
- Created, edited and added asset inventory data associated with transportation, drainage, facilities, parks and recreation assets
- Produced a variety of atlas books, mapping products and data analysis for use by design, maintenance and operations staff

Six-month goals include:

- Continue with designs of the project included in the Transportation and Drainage Capital Improvement Program Project status update provided in Exhibit 2.

Planning and Mobility Division

Past six-month accomplishments include:

- Transitioned to be the staff liaison to the Traffic and Mobility Commission
- Transitioned to lead the Transportation Demand Management program, which was previously in the Community Development Department
- Led and reassessed development of the Sustainable Mobility Plan
- Managed the Carlsbad Connector on-demand shuttle service program and crafted the option for the second year of service
- Completed conceptual designs and feasibility analysis for ADA-compliant access ramps for the beach access points at Pine Avenue and Tamarack State Beach
- Received Caltrans grant funding to prepare a local roadway safety plan for a citywide study of traffic collisions to address traffic safety needs of all roadway users in Carlsbad
- Presented the College Boulevard extension project to the City Council for direction on financing options
- Prepared the draft FY 2018-19 annual Growth Management Plan Monitoring Report and presented the draft multimodal level of service methodology for the first time

Six-month goals include:

- Finalize the Sustainable Mobility Plan
- Continue to develop Traffic Demand Management Program and create communitywide awareness to inspire change in commuter travel behavior
- Incorporate data-driven metrics to create both qualitative and quantitative updates
- Work zone road management to include traffic demand management solution messaging
- Initiate the draft FY 2019-20 annual GMP monitoring report with active collaboration from the Traffic and Mobility Commission including refinement of the multimodal level of service methodology

The Transportation Department is focused on implementing projects in a timely, well-vetted and cost-effective manner. Staff looks forward to continuing to work with the Traffic and Mobility Commission to optimize the public input process and publicly vet projects to help produce the best projects possible.

This item was presented to the Traffic and Mobility Commission on June 1, 2020. Attached as Exhibit 3 are the approved minutes from that meeting. A representative of the Traffic and Mobility Commission will provide their comments following staff's presentation.

Fiscal Analysis

This item is a presentation on the work related to management of the city's transportation assets and as such there is no financial impact related to this item.

Next Steps

This is the fourth semiannual transportation report to the City Council. The next semiannual transportation report is expected to be in early 2021.

Environmental Evaluation (CEQA)

Pursuant to Public Resources Code Section 21065, receiving a presentation on the work of the Public Works Branch, Transportation Department does not constitute a “project” within the meaning of the California Environmental Quality Act in that it has no potential to cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore does not require environmental review.

Public Notification

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

Exhibits

1. Transportation Department organization chart
2. Transportation Capital Improvement Program Project Status Update
3. Approved minutes from the June 1, 2020, Traffic and Mobility Commission meeting

Public Works Branch

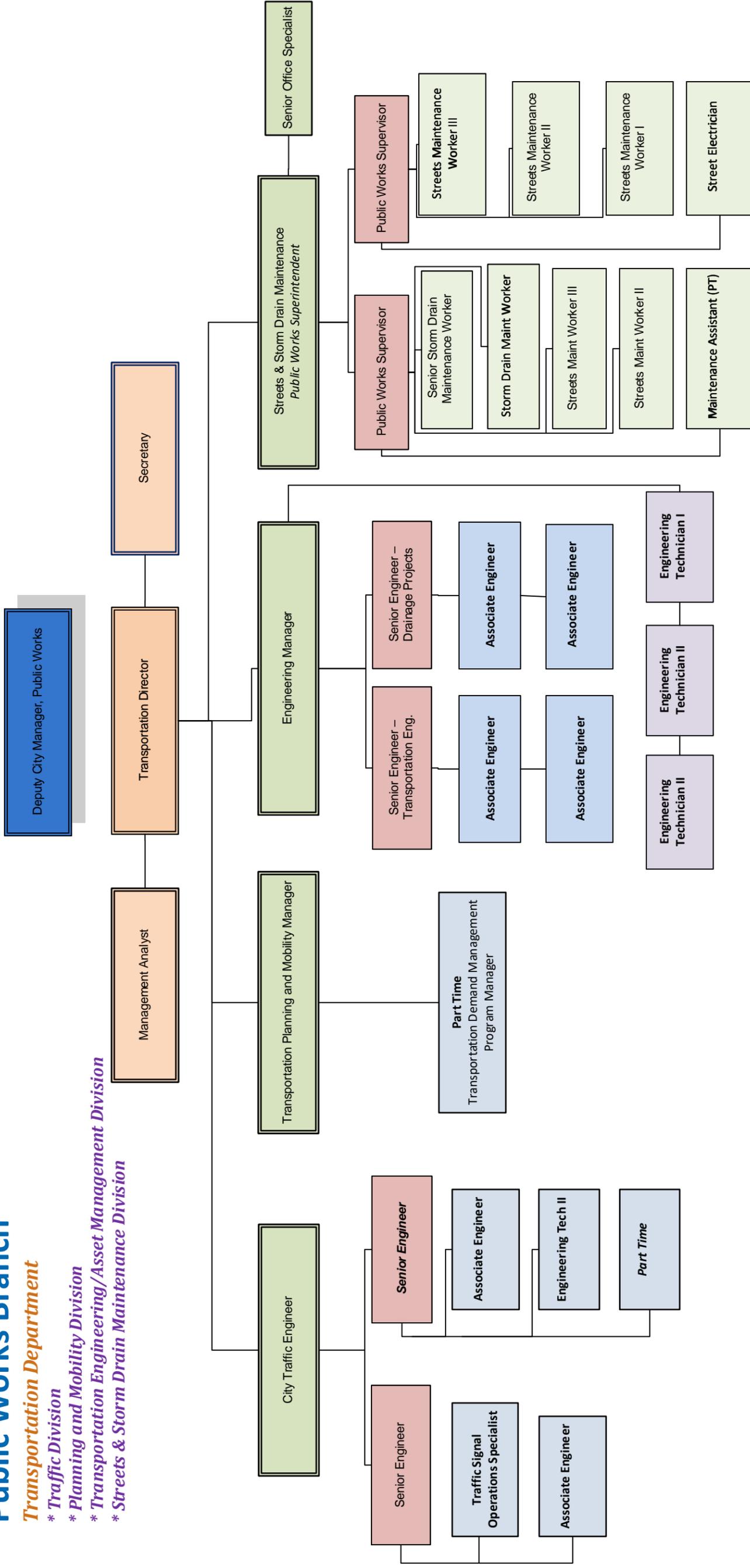
Transportation Department

* Traffic Division

* Planning and Mobility Division

* Transportation Engineering/Asset Management Division

* Streets & Storm Drain Maintenance Division



Semiannual Transportation Report

Transportation Capital Improvement Program (CIP) – Project Status Update

- **College Boulevard Reach A – CIP Project No. 3636**
 - On May 5, 2020, the City Council directed staff to pursue a city-led financing program, planning, and environmental review for construction of the College Boulevard extension, which would include the city undertaking a preliminary design and engineering assessment.
 - Staff's first planning meeting was on May 12, 2020
 - Over \$1.2 million of TransNet funds included in the fiscal year (FY) 2019-21 CIP budget bringing total available for preliminary design and engineering assessment to approximately \$2.5 million.
 - Next steps include completing a workplan with a goal of issuing a request for qualifications for a preliminary design and engineering assessment by the end of 2020.

- **Pavement Management Program - CIP Project No. 6001**
 - FY 2020-21 Pavement Overlay - Project will pave portions of El Camino Real and other residential streets. Currently in design phase, anticipated completion of engineering design (summer 2020), anticipated construction (fall 2020)
 - FY 2020-21 Slurry Seal - Project will resurface streets throughout the city using slurry seal and fog seal treatments. Currently in design phase, anticipated completion of engineering design (late summer 2020), anticipated construction (spring 2021)

- **El Camino Real and College Boulevard Improvements – CIP Project No. 6071**
 - Enhance intersection for pedestrian safety and ADA improvements
 - Plans are complete and presented to Traffic and Mobility Commission on Feb. 3, 2020
 - Next step is approval of plans and authorization to bid at the July 28, 2020 City Council meeting
 - Anticipated schedule – award of construction contract (late summer 2020)

- **El Camino Real and Cannon Road Improvements – CIP Project No. 6042**
 - Construct a new bridge for pedestrian connectivity over the Agua Hedionda Creek along El Camino Real and widen the sidewalk on the southside of the El Camino Real bridge
 - Project presented to the Traffic and Mobility Commission on April 6, 2020, currently working on environmental permits
 - Next steps are to take to Planning Commission, then City Council
 - Anticipated schedule – Planning Commission (summer 2020), approval of plans and authorization to bid (late summer 2020), award of construction contract (fall 2020)

- **Kelly Drive and Park Drive Road Diet - CIP Project No. 6075**
 - Provide traffic calming on Kelly Drive and Park Drive, enhance biking with dedicated bike path, and add trails and improvement pedestrian access
 - Plans are at 90% design
 - Traffic and Mobility Commission presentation is scheduled for July 2020, currently preparing Initial Study/Mitigated Negative Declaration for public review
 - Next steps are to submit to resource agencies for permitting process, then to Planning Commission

Semiannual Transportation Report

Transportation Capital Improvement Program (CIP) – Project Status Update

- Anticipated schedule – Planning Commission (fall 2020), approval of plans and authorization to bid (early 2021), award of construction contract (spring 2021)
- **Palomar Airport Road and Melrose Drive Improvements – CIP Project No. 6034**
 - Provide operational improvements to vehicles by adding an additional southbound through lane and improvement to bike lanes
 - Presented to the Traffic and Mobility Commission on May 4, 2020
 - Project design underway with no environmental impacts
 - Next step is to prepare plans for City Council
 - Anticipated schedule – approval of plans and authorization to bid (fall 2020), award of construction contract (late 2020)
- **Palomar Airport Road and College Boulevard Improvements – CIP Project No. 6028**
 - Provide operational improvements to vehicles by adding an additional southbound through lane and improvement to bike lanes
 - Notice to Proceed to the design consultant issued in May 2020 and surveying and plans are being developed
 - Presented to the Traffic and Mobility Commission on June 1, 2020
 - Next step is to prepare environmental documents
 - Anticipated schedule – Planning Commission (late 2020), approval of plans and authorization to bid (early 2021), award of construction contract (spring 2021)
- **Village and Barrio Traffic Circles – CIP Project No. 4015**
 - Construct eight traffic circles in the Barrio area to calm traffic
 - Feasibility study completed, the project still in engineering design phase, public outreach not started yet due to COVID-19
 - Presented to the Traffic and Mobility Commission on April 6, 2020
 - Anticipated schedule – approval of plans and authorization to bid (early 2021), award of construction contract (spring 2021)
- **Valley Street and Magnolia Avenue Complete Streets – CIP Project No. 6019**
 - Construct sidewalks, bike paths, green street features and underground overhead utilities
 - Project in engineering design phase
 - Anticipated schedule – Traffic and Mobility Commission (summer 2020), approval of plans and authorization to bid (early 2021), award of construction contract (mid-2021)
- **El Camino Real Widening from Cassia Road to Camino Vida Roble – CIP Project No. 6072**
 - Federally funded project to widen El Camino Real to the city standards and provide an additional northbound through lane from Cinnabar Way to Camino Vida Roble to increase capacity. The project also adds new sidewalks and medians.
 - Plans are at 50% design and permitting is under review
 - Next steps are to get the California Department of Transportation (Caltrans) approval on National Environmental Policy Act (NEPA), determine the California Environmental Quality Act (CEQA) process, conduct property appraisal for acquisition and present to the Traffic and Mobility Commission

Semiannual Transportation Report

Transportation Capital Improvement Program (CIP) – Project Status Update

- Anticipated schedule – Planning Commission (mid-2021), approval of plans and authorization to bid and award of construction contract (late 2021)
- **Beach Access Repairs from Pine Avenue to Tamarack Avenue – CIP Project No. 3896**
 - Project will repair sidewalks, handrails, stairways, retaining walls and seawall. Currently in environmental phase and 50% design
 - Anticipated completion of engineering design (early 2021), anticipated construction (fall 2021)
- **Carlsbad Boulevard and Tamarack Avenue Pedestrian Improvements - CIP Project No. 6058**
 - Project will widen sidewalk, add crosswalks, improve Americans with Disabilities Act (ADA) access and improve transit stop. Currently in preliminary engineering and environmental phase.
 - Project requires right-of-way coordination/resolution with California State Parks
 - Anticipated completion of engineering design (mid-2021), anticipated construction (late 2021)
- **El Camino Real Widening from Arenal Road to La Costa Avenue – CIP Project No. 6051**
 - Widen southbound El Camino Real from Arenal Road to La Costa Avenue to prime arterial standards, add sidewalk and widen bridge
 - Request for Qualifications (RFQ) to hire a consultant for civil, structural and environmental services is being advertised
 - Anticipated schedule – Approval of plans and authorization to bid (mid-2022), award of construction contract (mid-late 2022)
- **Terramar Area Coastal Improvement Project – CIP Project No. 6054**
 - Construct roundabout at Cannon Road and Carlsbad Boulevard, sidewalks, crosswalks, increased parking and bluff improvements
 - Presented to the Traffic Safety Commission in April 2, 2018
 - Project is in engineering design and environmental review process. Consultants are updating traffic analysis, greenhouse gas analysis and California Environmental Quality Act (CEQA) MND
 - Anticipated schedule – Planning Commission (early 2021), approval of plans and authorization to bid (mid-late 2022), award of construction contract (early 2023)
- **Avenida Encinas Widening South of Palomar Airport Road – CIP Project No. 6004**
 - Provide new bike lanes and sidewalks
 - Project on hold for future funding
 - Anticipated schedule – engineering design begins (2023)



TRAFFIC AND MOBILITY COMMISSION

Minutes

Council Chambers
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Monday, June 1, 2020, 3:00 p.m.

CALL TO ORDER: Chair Gocan called the Meeting to order at 3:04 p.m.

ROLL CALL: Present: Gocan, Hunter, Penseyres, Fowler, Linke and Perez.
Absent: Johnson

APPROVAL OF MINUTES:

This meeting was conducted virtually via Zoom due to the stay-at-home order for COVID-19.

Motion by Commissioner Linke seconded by Commissioner Hunter, to approve the minutes for May 4, 2020, as amended.

Motion carried 6/0/1 (Absent: Johnson)

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA:

Public comments submitted via email prior to the T&MC meeting:

Frances Schnall, a Carlsbad resident, requested staff and commission to address cars speeding on Unicornio Street and the ineffective 4-way stop signs at intersection of Unicornio Street and El Fuerte Street.

DEPARTMENTAL REPORTS:

1. POLICE MONTHLY REPORT – (Staff contact: Lieutenant Christie Calderwood, Police Department)

Staff Recommendation: Receive report

Lieutenant Calderwood reported on the actions taken during the month of May related to the bicyclists and motorcycle safety month. Police noticed an increase on people walking and bicycling on Carlsbad Boulevard.

Lieutenant Calderwood reported that even with the stay-at-home order due to COVID-19 police were very busy enforcing the law specially on Carlsbad Boulevard. Most of citations were due to drivers going over the speed limit and drivers using the bike lane.

Vice-Chair Johnson joined the T&MC meeting at 3:19 p.m.

2. PALOMAR AIRPORT ROAD AND COLLEGE BOULEVARD IMPROVEMENTS – (Staff Contact: Hossein Ajideh and Brandon Miles, Public Works).

Staff Recommendation: Approve staff recommendations

Engineering Manager Ajideh presented the background overview on the project status in relation to the Growth Management Plan Monitoring Report for FY 2017-18.

Associate Engineer Miles presented the proposed improvements on Palomar Airport Road and College Boulevard, Capital Improvement Project No. 6028. The presentation is on file with the office of the City Clerk.

Motion by Commissioner Linke seconded by Commissioner Hunter to approve staff recommendations to implement Palomar Airport Road and College Boulevard Improvements, Capital Improvement Program (CIP) Project No. 6028 (Project), providing operational improvements consistent with the city's General Plan Mobility Element.

Motion carried: 7/0

3. TRAFFIC CALMING ON ORIOLE COURT, MIMOSA DRIVE, MOORHEN PLACE AND DOVE LANE–
(Staff Contact: Miriam Jim and Lindy Pham, Public Works)

Staff's Recommendation: Approve staff recommendations

Senior Engineer Jim presented the background of the project related to the potential traffic impacts on Oriole Court, Mimosa Drive, Moorhen Place and Dove Lane due to the opening of Poinsettia Lane (Poinsettia 61 project) estimated for fall of 2020. She explained that the city is taking a proactive approach to prevent a potential cut-through traffic in the residential neighborhoods. Although the candidate streets did not meet Phase 2 speed criteria of the Carlsbad Residential Traffic Management Program (CRTMP), an exception may be granted by the Traffic and Mobility Commission.

Associate Engineer Pham outlined the public outreach process which consisted of two neighborhood meetings and mailed surveys letters. The first neighborhood meeting focused on Oriole Court to Dove Lane, and the second meeting focused on Mimosa Drive from Moorhen Place to Aviara Parkway. After a preferred traffic calming plans were developed, surveys were mailed to the residents of each neighborhood to gauge community support for the plans. The survey results met the support criteria found in the CRTMP and staff recommended that the Traffic and Mobility Commission grant an exception and support the proposed traffic calming plans. Presentation is on file with the office of the City Clerk.

- Commissioner Fowler commended the city staff for wearing mask as they work on the streets.
- The T&MC is identified as a data-driven decision commission and in this case, we do not have data to support the need for the proposed traffic calming plans, so what sort of analysis was used to conclude that these streets could potentially become cut-through routes?
- City Traffic Engineer Kim explained that the Poinsettia Traffic Analysis, that was previously presented to the T&MC on December 2019, identified Oriole Court, Mimosa Drive, Moorhen Place and Dove Lane as a potential cut-through routes and based on these findings, City Council directed staff to be proactive and implement traffic calming on these residential streets.
- Commissioner Fowler inquired how cut-through routes were identified, was it probability-based?

- City Traffic Engineer Kim explained that the cut-through routes were identified using travel times. No probabilities were assigned to the potential cut-through routes but engineering studies have shown that drivers will select their routes based on travel time savings.
- Commissioner Hunter inquired about staff using resources on problems that does not yet exist, when we could be using resources to address problems that we do know exist.
- Deputy City Manager Gomez provided clarification that residents in the area identified a reoccurring problem with cut-through traffic and this was communicated to staff during the public meeting for the Poinsettia Traffic study.
- Commissioner Linke agreed that these streets could be potential cut-through routes and he asked if staff looked at any comments from the residents that opposed the traffic calming project.
- City Traffic Engineer Kim answered that staff provided space on the survey for the public to express their concerns. Staff will normally review the comments only if the survey does not meet the required public support criteria.
- Commissioner Linke also expressed his concern of addressing a problem that does not exist yet.
- Commissioner Perez inquired about the average speed in these streets specifically near Aviara Oaks Elementary school drop-off and if there were any comments expressed related to school drop-offs?
- Associate Engineer Pham answered that a resident did express concerns of parents using the residential streets as cut-through routes to Aviara Oaks school.
- Chair Gocan inquired how soon the traffic calming measures will be implemented in relation to the opening of Poinsettia Lane?
- City Traffic Engineer Kim answered that it is staff's goal to have the traffic calming project completed before the opening of Poinsettia Lane.
- Commissioner Perez inquired how the outcome of this traffic calming plan will affect the priorities of others residential traffic calming plans?
- City Traffic Engineer said that it will not change priorities but since this project has not yet started, staff is planning to design the project in-house to expedite the plan.
- Commissioner Perez inquired about the traffic calming that was done on Harwich if would be demoted in terms of priority?
- City Traffic Engineer Kim said no, the traffic division has enough staff to continue the projects already in progress moving forward.
- Commissioner Penseyres inquired if the children living in the new area will be attending the Aviara Oaks Elementary?
- City Traffic Engineer Kim answered that it is likely but he does not have knowledge of how the school district set-up the boundaries.
- Commissioner Penseyres asked if the developers were going to use any other open space to provide a trail to the school like it was done in other areas?
- City Traffic Engineer answered that this would have been part of the Poinsettia 61 project, which was approved years ago and that he is not familiar with conditions of approval for that project. He does not recollect any trails projects associated with Poinsettia 61 but could check into it.
- Commissioner Penseyres inquired about the speed data and whether or not we had information on the maximum and minimum speed recorded.

- Associate Engineer Pham answered that staff has the data, she does not have it right now but she can provide to the commission.
- Vice-Chair Johnson inquired how the curb extensions work and the capability to slow traffic and how to deal with streets that do not have enough width to add a curb extension.
- City Traffic Engineer answered that curb extensions are usually not proposed for reducing speed on mid-block segments due to a lack of deflection. Since this traffic calming project involves multiple streets, curb extensions at the corners were recommended to slow the turning speeds. Curb extensions at the corners will reduce the curb radii at the corners and will reduce speeds and in turn, reduce cut-through traffic.
- Commissioner Linke made a comment that this traffic calming related to the gap closure of Poinsettia Lane is one of the last major gap closure in the City of Carlsbad, so he does not see setting a precedent until the gap closure of College Boulevard is constructed.

Motion by Commissioner Penseyres seconded by Commissioner Hunter to approve an exception to the Carlsbad Residential Traffic Management Program and support the proposed traffic calming plans on Oriole Court Mimosa Drive, Moorhen Place and Dove Lane.

Motion carried: 5/2 (No: Fowler and Johnson)

4. MULTIMODAL LEVEL OF SERVICE METHODOLOGY – (Staff Contact: Nathan Schmidt, Public Works)

Staff's Recommendation: receive report

Transportation Planning and Mobility Manager Schmidt presented the Multimodal Level of Service Methodology (MMLOS) that started with the General Plan Mobility Element in 2015 established a MMLOS methodology to evaluate impacts of individual development projects and amendments to the General Plan on the city's transportation system. The presentation is on file with the office of the City Clerk.

- Commissioner Linke inquired if the letter grades for all the streets in the City of Carlsbad have been generated using the current MMLOS methodology?
- Transportation Planning and Mobility Manager Schmidt answered that not the entire street network, roughly 20% of the street network has been studied using the most recent MMLOS methodology.
- Commissioner Linke commented that it seems that we are doing this backwards, we should review the MMLOS methodology first and then apply it as opposed of applying and putting it to a Growth Management Program (GMP) monitoring report for approval by the City Council and only after that go through the review process of the method that was used.
- Transportation Planning and Mobility Manager Schmidt understands Commission Linke request but he points out that this is a brand-new methodology developed specifically for the City of Carlsbad and is a work in progress. Once the Commission has a chance to review the results, staff will work with the Commission to identify issues and update the methodology for next year's (FY 2019-20), monitoring report.

- Commissioner Linke said that it would be easier to have access to the data now in order to review how well the tools are working but he guessed that T&MC are only to receive the report at this point. He asked if there were any letter grade E or F on the 20% of the streets that were analyzed with this tool?
- Transportation Planning and Mobility Manager Schmidt answered yes, there were letter grade E and F but he does not recall which streets. This information will be part of the GMP monitoring report that will be presented to the T&MC in July.
- Commissioner Linke asked why transit was not included in the MMLOS presentation?
- Transportation Planning and Mobility Manager Schmidt answered that this presentation was to prepare the commission with an initial look at the MMLOS methodology and to provide the Commission with understanding, specifically for bike and pedestrians MMLOS because that is what is being look at as part of the upcoming GMP monitoring report. Transit was not included yet for the GMP monitoring report.
- Commissioner Linke inquired if the T&MC will review the point system themselves or T&MC will review the entire methodology?
- Transportation Planning and Mobility Manager Schmidt said that after the initial monitoring report is submitted to the commission then staff will take a step back and open-up to the commission to review the entire methodology.
- Commissioner Linke presented a PowerPoint presentation which is on file with the office of the City Clerk.
- Commissioner Hunter inquired how do we have a 100 points scale with variables that gives us over 100 points and make it accurate?
- Transportation Planning and Mobility Manager Schmidt agrees that this is an issue that may needs to be adjusted in future methodology updates.
- Commissioner Penseyres would like to see before and after usage of this new tool on a street that went through a road diet (La Costa from El Camino Real to Rancho Santa Fe). He thinks the results of the before/after should be interesting. Another one that would be interesting to have the new tool used is the section on Tamarack Avenue from El Camino Real to Carlsbad Village Drive due to the very steep grade. Commissioner Penseyres suggested that this topic, MMLOS, should be included in the ad-hoc committee for Sustainable Mobility Program.
- Vice-Chair Johnson asked how are we going to do the analysis in the City? Are we going to use the Vehicle Miles Traveled (VMT) in conjunction with MMLOS?
- Transportation Planning and Mobility Manager Schmidt answered yes, MMLOS analysis will be provided in conjunction with VMT analysis.

Chair Gocan inquired if anyone had anything against a 10 minutes break, seeing no hands she asked everyone to be back to the virtual meeting by 5:00 p.m.

5. SEMIANNUAL TRANSPORTATION REPORT - (Staff Contact: Tom Frank, Public Works)

Staff's Recommendation: Receive report and Commission comments

Transportation Director Frank presented the Semiannual Transportation Report which is on file with the office of the City Clerk.

- Commissioner Linke congratulated staff for all the six-months accomplishments and acknowledged that Transportation Planning and Mobility Manager Schmidt has inherited all the hot button issues and charted all projects that he has the most comments. He pointed out that the Capital Improvement Program (CIP) does not show new funds for the College Boulevard extension in the City's draft CIP budget being presented to the City Council. He asked for assurance that the College Boulevard extension will move forward.
- Transportation Director Frank answered that it was his oversight that the College Boulevard extension was not included in the Semiannual Transportation Report. He pointed out that the funds for the College Boulevard extension are shown in the Regional Transportation Improvement Program (RTIP). There is approximately \$2.5 million available for the initial engineering studies. As the commission know, the RTIP does not commit the city to fund projects in any way, it is somewhat of a wish list that helps SANDAG with their program modeling. Transportation Director Frank explained that the City is including funding in next year's CIP budget for the College Blvd extension which would be shown in the revised upcoming draft CIP budget.
- Deputy City Manager Gomez explained that after receiving City Council direction related to the College Boulevard extension project, staff met internally and have identified potential funding sources. As previously briefed, the developer for the Terraces project provided funds for constructing the College Boulevard extension. Approximately \$1.3 million of those funds are currently available. Staff is moving forward with preparing a scope of work for a consultant to prepare a preliminary engineering assessment. She asked whether Commissioner Linke's question had been answered.
- Commissioner Linke requested that staff include the College Boulevard extension and the draft Evaluation Manual in the six-month goals list.
- Commissioner Fowler shared his disappointment that the city is planning to spend roughly \$3 million dollars to conduct engineering studies and lead the College Boulevard gap closure project. He asked if the city has the option not to build the extension of College Boulevard.
- Deputy City Manager Gomez answered that until recently City Council has not supported a city-led effort to construct the College Boulevard extension because the Local Facility Management Zone 15 Plan and Citywide Facilities and Improvements Plan and include a private development obligation to fund and construct it. During the October property owners' meeting, they confirmed that development of their properties and construction of College Boulevard extension would not occur in the foreseeable future.
- Commissioner Fowler inquired if the State is compelling the City to complete the extension of College Boulevard?
- Deputy City Manager Gomez answered that the State is not compelling the city to build the College Boulevard extension. City Council directed staff to pursue a city-led financing program, which would include the preliminary engineering assessment. The College Boulevard extension project is part of the city's General Plan. In the past, the city had the

option to not issue development or building permits with a moratorium. This moratorium option is no longer available due to Senate Bill 330, Housing Crisis Act of 2019.

6. ELECT CHAIR AND VICE-CHAIR - (Staff Contact: Nathan Schmidt, Public Works) –

Motion by Commissioner Penseyres, seconded by Commissioner Linke to nominate Chair Gocan for another one year term as Chair and to nominate Commissioner Perez to one year term as Vice-chair.
Motion carried: 5/2 (No: Hunter and Fowler)

7. RULES AND REGULATIONS - RESOLUTION – (Staff Contact: Nathan Schmidt, Public Works)

Staff's Recommendation: Approve resolution

Transportation Planning and Mobility Manager Schmidt recommended that the Traffic and Mobility Commission adopt the procedural rules and regulations for the Traffic and Mobility Commission and to approve Traffic and Mobility Commission Resolution 2020-1. The presentation is on file with the office of the City Clerk.

Transportation Planning and Mobility Manager Schmidt pointed out that staff intended to add to the Order of Business one additional item which is to set-up a Consent Calendar policy but due to a clerical oversight this item was not included in the Resolution but staff will bring this item back for the T&MC consideration.

- Commissioner Linke remembered that on July of 2019, the T&MC voted to refer a set of rules and regulations to the City Clerk and the vast majority of those items have been incorporated to the Communications Plan and in this rules and regulations except the request of video recording of the meetings. Did staff asked the City Clerk office about the prospect of recording our meetings and then posting it on to the city website?
- Transportation Planning and Mobility Manager Schmidt answered that the City Clerk has reviewed the Rules and Regulations and they are aware of the T&MC request to include the video recordings to the Rules and Regulations. If the T&MC desires to include the video recordings to the Rules and Regulations we can do so, the only caveat there is that it will need to be some financial consideration on the part of staff in regards the cost of recording the video and data storage.
- Commissioner Linke said that in the interest of transparency he moves that we add the video recordings and posting it in the city website to the Rules and Regulations.
- Deputy City Manager Gomez said that something to consider is the consistency across the board with the other Boards and Commissions that the City Clerk is in the process of reviewing, so she would recommend that staff confers with the City Clerk to have a better understand of the direction.
- Commissioner Linke disclosed to staff that he is posting the T&MC meeting to YouTube and he asked if the attorney had anything against it.
- Assistant City Attorney Contreras said he does not see any Brown Act concern with posting the meeting to YouTube.
- Commissioner Linke asked for staff to follow the Rules and Regulations and get all communication from the public and the commissioners into the city website.
- Assistant City Attorney Contreras explained that the Public Record Act applies to any form of communication between a member of the public and the T&MC, it might not be

in the city website but any member of the public can request the records and the city is obligated to provide a copy of the records.

- Commissioner Linke said that the City Council post any communication between a member of the public and the Council members to the city's public website. He would like to see the T&MC to follow City Council practices as stated in the Rules and Regulations.
- Commissioner Hunter would like to see the T&MC meeting video recorded and posted in the city website.
- Assistant City Attorney Contreras after seeing some questions about public records and communications outside the meetings he suggested to agendize a Public Record Act Training session for the T&MC at a later meeting date.

Motion by vice-chair Johnson, seconded by Commissioner Hunter to adopt the Procedural Rules and Regulations and to approve the Traffic and Mobility Commission Resolution 2020-1.

Motion carried: 6/1 (No: Linke)

Commissioner Linke asked that the minutes reflect that he voted "No" because he requested that an additional rule be added that would require the video recordings of all T&MC meetings be posted to the city website.

8. FISCAL YEAR 2020 -21 – TRAFFIC AND MOBILITY COMMISSION WORKPLAN – (Staff Contact: Nathan Schmidt, Public Works AND David Graham, Chief Innovation Officer)

- Chief Innovation Officer Graham facilitated the discussion of the T&MC Workplan for Fiscal Year(FY) 2020-21 based on the Carlsbad Municipal Code and the FY 2019-20 Workplan. The T&MC workplan 2019-20 is on file with the office of the City Clerk.
- Chief Innovation Officer Graham asked if the T&MC mission statement still reflects the values of the commission.
- The T&MC agreed that the mission statement is still a representation of the commission values and its relevancy.

Changes proposed to GOAL I and Objectives:

- **Objective 1a)**
 - Commissioner Linke suggested that Before/After Studies be prepared for the Traffic Signal CIP projects, including the mobility project portions of the Capital Improvements Program.
- **Objective 1b)**
 - Commissioner Linke suggested that we change the title of the "Traffic Signal Master Plan" to "Traffic Signal Performance Report".
- **Objective 1c)**
 - No changes suggested
- **Objective 1d)**
 - Vice- Chair Johnson suggested to add Vehicle Miles Traveled (VMT) and any other evaluation methods.

- Commissioner Linke inquired if the Transportation Demand Management (TDM) Analysis is incorporated in the language of objective 1d)
- Transportation and Mobility Manager Schmidt said no, it does not incorporate TDM guidelines, however this could be included in either 1d or as a new objective. Staff will look to see where TDM would make the most sense and revise the work plan to include this.
- Chief Innovation Officer Graham suggested that staff consider where the new objective related to TDM should be placed.
- **Objective 1e)**
 - This goal may be expanded to include additional goals related to TDM and improvements to Carlsbad Boulevard.

Changes proposed for GOAL II and Objectives:

- **Objective 2a)**
 - Commissioner Perez inquired suggested a proactive approach to engage the school district and work together in a plan to deal with the COVID-19 circumstances. He is not sure if this is in the commission’s purview and jurisdiction.
 - Chief Innovation Officer Graham suggested that staff evaluate the existing situation and engage with the school district to review the commission’s jurisdiction on this matter. It would be good to call out a proactive approach of the commissioner’s relation to school mobility and safety.
- **Objective 2b)**
 - No change
- **Other discussions related to Goal II:** Chief Innovation Officer Graham recommended to work on the following elements related to Goal II:
 - Better define the commission’s role in Safe Routes to School Planning (SRTS)
 - Consider adding language (for an objective 2c and /or 2d) that would more proactively recognize the changed circumstances we are experiencing due to COVID-19 and how additional public communications can be included in these objectives.

Changes proposed for GOAL III and Objectives:

Commissioner Linke suggested to change the title of Goal III from “Developing a Communication Plan” to “Enhance transparency to improve public input related to mobility issues”.

- **Objective 3a)** is completed and can be removed
- **Objective 3b)** is completed and can be removed
- **Objective 3c)** is completed and can be removed
- **Objective 3d)** will be revise to 3a
 - This objective is still pending and this is the reason that Commissioner Linke suggested that the title of the GOAL III should be “Enhance Transparency”.

- Chair Gocan asked if this is the right place to request that the T&MC meetings are recorded and archived on the city's public website.
- **Objective e)** will be revised to 3b
 - Commissioner Linke commented that this should reflect the commission request to work with the city clerk's office to provide video recordings of the T&MC meetings to the public.
 - Transportation Planning and Mobility Manager Schmidt responded that staff will consider Commissioner Linke's request to provide video recordings on the city website. This consideration will be based on available budget which would be required to pay for a videographer and website hosting and also confer with the city's IT department on their capacity to provide video hosting services for all city boards and commissions.

CITY TRAFFIC ENGINEER COMMENTS:

City Traffic Engineer Comments: Attachment A

City Traffic Engineer Kim had the following late additions:

1. The Urgency Ordinance adopted to re-open parking on Carlsbad Boulevard that is going to City Council on Thursday, June 4, 2020.
 2. The LFMZ 15 / GMP Monitoring report is going back to City Council on Tuesday, June 9, 2020.
- Commissioner Perez inquired if the re-opening of parking on Carlsbad Boulevard is including the Ponto Drive and Ponto Road?
 - City Traffic Engineer Kim said yes.
 - Deputy City Manager Gomez added that other topics that will be included are the full reopening of parking lots at city parks as well as information in regards to State Parks' decision on reopening the beaches parking lots.
 - Chair Gocan inquired about the discussion of closing State Street to allow business and pedestrians to have more space.
 - Deputy City Manager Gomez encouraged the commission to watch the last City Council meeting, which Chief Innovation Officer Graham provided an update on the results of the survey submitted to the Carlsbad Village Association.

TRAFFIC & MOBILITY COMMISSION COMMENTS:

- Commissioner Linke thanked staff and the commission for a productive meeting.
- Commissioner Perez commended Vice-Chair Johnson for her dedication to the commission and the great work she has provided while serving on the commission.
- Chair Gocan agreed with Commissioner Perez and thanked Vice-Chair Johnson.

ADJOURNMENT:

Chair Gocan adjourned the Traffic & Mobility Commission Meeting on June 1, 2020, at 7:27 p.m.

Eliane Paiva

Eliane Paiva, Minutes Clerk



CITY COUNCIL
Staff Report

Meeting Date: July 21, 2020
To: Mayor and City Council
From: Scott Chadwick, City Manager
Staff Contact: Hossein Ajideh, Engineering Manager
hossein.ajideh@carlsbadca.gov, 760-602-2756
Subject: Presentation from the San Diego Association of Governments on the Carlsbad Village and Barrio Railroad Trench Alternatives

Recommended Action

Receive an informational presentation from the San Diego Association of Governments on the status of an analysis of the short trench and long trench alternatives for moving the railroad tracks below street level in the city's Village and Barrio areas.

Executive Summary

The City of Carlsbad, SANDAG and the North County Transit District have completed an alternatives analysis for a future railroad trench in the downtown railroad corridor. Two alternatives, long trench and short trench, were evaluated along the coastal railroad corridor from the Buena Vista Lagoon in the City of Oceanside to just north of the Agua Hedionda Lagoon in the City of Carlsbad. The project would place two railroad tracks in a trench below the level of the roadway, allowing for grade-separated crossings at various locations in the downtown area. The primary difference between the two alternatives is that Tamarack Avenue is a grade-separated crossing in the long trench alternative, but remains a road-level crossing in the short trench alternative. SANDAG will provide an update for the project and the trench alternatives study.

Discussion

The railroad tracks that run through Carlsbad are part of the nation's second busiest rail corridor, running 351 miles along the Southern California coastline and serving six counties. Amtrak's Pacific Surfliner, the COASTER commuter train and freight trains run through Carlsbad on this rail line, which is also known as the Los Angeles-San Diego-San Luis Obispo, or LOSSAN, rail corridor.

The Carlsbad Village and Barrio double-track project would construct a second railroad track from Cassidy Street in Oceanside south through Tamarack Avenue in Carlsbad. The two alternatives would construct the existing track and the new second track in a trench, beneath the existing street levels.

The first alternative, known as the short trench alternative, would construct the double-track railroad lowered in a trench passing under vehicular overpasses at Grand Avenue, Carlsbad

Village Drive and Oak Avenue, with pedestrian overpasses at Beech Avenue near the Carlsbad Village Station and at Chestnut Avenue.

The second alternative is the long trench alternative, which would construct a railroad trench passing under vehicular overpasses at Grand Avenue, Carlsbad Village Drive, Oak Avenue, Chestnut Avenue and Tamarack Avenue, with a pedestrian overpass at Beech Avenue near the Carlsbad Village Station.

Both trench alternatives would require replacing the Carlsbad Boulevard overcrossing with a new bridge spanning the tracks. The two alternatives are shown in Exhibit 1.

In 2014, the City Council decided to pursue lowering the railroad tracks through the Village and Barrio areas due to concerns about the impacts of the increased train traffic and the addition of a second set of tracks in these two neighborhoods. In 2014, the City of Carlsbad, SANDAG and the transit district initiated a feasibility study to double-track the railroad tracks in the city's downtown Village area in a railroad trench below grade. The Carlsbad Village Double Track – Railroad Trench Alternative Economic Analysis and Feasibility Study was completed in 2017. It reported that a trench would be feasible in the downtown Village area and would accommodate the additional double-tracking that is necessary along the corridor.

The analysis updated the preliminary engineering designs and cost estimates. In 2019 dollars, the short trench is estimated to cost \$255 million and the long trench \$386 million. City staff developed a public outreach program for the project that included a well-attended open house in November 2019 and several informational presentations for smaller groups. At the current preliminary level of design, the long trench alternative would require acquiring right-of-way from private property owners near Tamarack Avenue. Staff held meetings with the three private landowners to inform them of this potential right-of-way acquisition.

Fiscal Analysis

This item has no fiscal impact.

Next Steps

No additional analysis is funded and scheduled at this time.

Environmental Evaluation (CEQA)

Receiving a presentation does not qualify as a "project" under the California Environmental Quality Act under CEQA Guidelines Section 15378, as it does not result in a direct or reasonably foreseeable indirect physical change in the environment.

Public Notification

Public notice of this item was posted in accordance with the Ralph M. Brown Act and it was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

Exhibit

1. Location Map - Carlsbad Village and Barrio Railroad Trench Alternatives

Location Map - Carlsbad Village and Barrio Railroad Trench Alternatives





Meeting Date: July 21, 2020

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Tammy McMinn, Senior Deputy City Clerk
Tammy.McMinn@carlsbadca.gov, 760-434-2953

Subject: Appoint Three Members to the Beach Preservation Commission

Recommended Action

Adopt resolutions appointing three members to the Beach Preservation Commission.

Executive Summary

Commissioner Brian Colby was initially appointed to the Beach Preservation Commission in June 2018 to fill the unexpired term of Commissioner Pion-Goreau, leaving a scheduled vacancy with a term ending in June 2020. Commissioner Kathleen Steindlberger was initially appointed in January 2018 to fill the unexpired term of Commissioner Naumann, leaving an expired term ending in June 2020. Commissioner Steindlberger wishes reappointment. Commissioner Linda Petrucci was initially appointed in January 2012 to fill the unexpired term of Commissioner O’Hara, and was reappointed in July 2012 and July 2016. Commissioner Petrucci is not eligible for reappointment.

The City Clerk’s Office received four applications and, in keeping with City Council Policy No. 88, the Mayor has recommended all four residents wishing to serve on the Beach Preservation Commission to interview with the full City Council (Exhibit 4):

- Marcelo Yusson Kim – District 1
- Kevin Krause – District 1
- Kathleen Steindlberger – District 1 (requesting reappointment)
- Chris Woolsey – District 2

Discussion

The Maddy Act (California Government Code Section 54970 et seq.) requires that on or before December 31 of each year the legislative body shall prepare a Local Appointments List that contains the appointive terms of board and commission members that will expire in the next calendar year. The name of each incumbent appointee, the date of appointment and the term’s expiration date is also included on the list. Based on the list, the City Clerk’s Office accepts applications (available on the city’s website and in the City Clerk’s Office) for any upcoming vacancies.

City of Carlsbad Resolution No. 8596 states that the Beach Preservation Commission shall consist of seven members, appointed by the Mayor with the approval of the City Council. Current members of the Beach Preservation Commission are:

| Commission member | District |
|--------------------------|-----------------|
| Fred Briggs | 1 |
| Tim O'Malley | 4 |
| John Prietto | 1 |

Members of the Beach Preservation Commission are subject to the provisions of the Political Reform Act, and must file statements of economic interest.

Fiscal Analysis

None.

Next Steps

The City Clerk's Office will update the commission roster and coordinate the oath of office and the filing of the appointees' statements of economic interest and ethics training certificates.

Environmental Evaluation (CEQA)

This action does not constitute a "project" within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and therefore does not require environmental review.

Public Notification

Public notice of this item was posted in accordance with the Ralph M. Brown Act and it was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

Exhibits

1. Resolution
2. Resolution
3. Resolution
4. Applications received from residents wishing to serve on the Beach Preservation Commission

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPOINTING ONE MEMBER TO THE BEACH PRESERVATION COMMISSION

WHEREAS, Commissioner Brian Colby was initially appointed to the Beach Preservation Commission in June 2018; and

WHEREAS, Commissioner Colby’s term expired in June 2020; and

WHEREAS, a scheduled vacancy on the Beach Preservation Commission exists.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is hereby appointed to serve on the Beach Preservation Commission, for a term ending in June 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2020, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

MATT HALL, Mayor

BARBARA ENGLESON, City Clerk

(SEAL)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPOINTING ONE MEMBER TO THE BEACH PRESERVATION COMMISSION

WHEREAS, Commissioner Kathleen Steindlberger was initially appointed to the Beach Preservation Commission in June 2018; and

WHEREAS, Commissioner Steindlberger’s term expired in June 2020; and

WHEREAS, a scheduled vacancy on the Beach Preservation Commission exists.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is hereby appointed to serve on the Beach Preservation Commission, for a term ending in June 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2020, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

MATT HALL, Mayor

BARBARA ENGLESON, City Clerk

(SEAL)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPOINTING ONE MEMBER TO THE BEACH PRESERVATION COMMISSION

WHEREAS, Commissioner Linda Petrucci was initially appointed to the Beach Preservation Commission in January 2012 and reappointed in July 2012 and July 2016; and

WHEREAS, Commissioner Petrucci’s term expired in June 2020 and she is not eligible for reappointment; and

WHEREAS, a scheduled vacancy on the Beach Preservation Commission exists.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is hereby appointed to serve on the Beach Preservation Commission, for a term ending in June 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2020, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

MATT HALL, Mayor

BARBARA ENGLESON, City Clerk

(SEAL)

RECEIVED

JAN 14 2020

CITY OF CARLSBAD
CITY CLERK'S OFFICE



Boards, Commissions and Committees Application for Appointment

| | | | | | |
|---|-------------------------------------|--|--------------------------|---------------------------------------|-------------------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input type="checkbox"/> | Planning Commission | <input checked="" type="checkbox"/> |
| Beach Preservation Committee | <input checked="" type="checkbox"/> | Library Board of Trustees | <input type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks and Recreation Commission | <input type="checkbox"/> | Traffic Safety Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Community Development Block Grant (CDBG) Advisory Committee | <input type="checkbox"/> | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | |
|--|------------------|---|
| Name Marcelo Yusson Kim | | Date of Birth: |
| Home Address | | <i>Required for Voter Registration Verification</i> <u>District Number 1</u> |
| City Carlsbad | ZIP 92008 | |
| Home Phone | Mobile | |
| E-mail | | |
| Occupation teacher | | |
| Employer Vista Unified School District - Rancho Buena Vista High School | | |
| Employer Address | | |
| City Vista | ZIP 92084 | |
| Work Phone | Mobile | |

Acknowledgements

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| I am a resident of the City of Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am a registered voter in Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am a Citizens Academy graduate. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to file financial disclosure statements, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Explanations

I have served as a site representative for my local teacher's association as well as am currently serving as an executive board member. I cannot say that I know all of the responsibilities of the commission and boards, but I am very willing to learn and do my best to serve in any capacity.

Please describe your educational background

I have a Bachelor's degree in general biology and a Masters of Arts in teaching/education. I have been in science education for the last ten years and have taken pride in using research and adapting to changes that come across with new information.

Please describe relevant experience

With the work in the local union and the training that I have received through the state and national union, I have been exposed to the system of governance and the need to compromise with a collective body of very diverse opinions to reach a common goal. I also have some confidence with the sciences and the idea of taking patterns from the past to predict future outcomes.

Please describe your current or past community involvement

The most experience comes from the events that my local church is involved with. We have held Spring Easter egg hunts, some work with the homeless. I have also participated in community events with my school. Currently, I volunteer with my church sometimes helping the youth group, but mostly playing music with the worship team. At work, I am an executive board member to help the teacher's association.

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Prior to moving back to Carlsbad, I was appointed as an alternate to a position in Oceanside, but could not serve because of other conflicts.

Additional information or comments

I am looking for many more ways to serve my local community and perhaps be a part of something that we are doing in Carlsbad that can be a model to other coastal communities.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature _____ **Date** 1/14/2020

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form



Boards, Commissions and Committees Application for Appointment

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JUN - 2 2020

CITY OF CARLSBAD
CITY CLERK'S OFFICE

| | | | | | |
|---------------------------------------|-------------------------------------|--|--------------------------|---------------------------------------|--------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input type="checkbox"/> | Planning Commission | <input type="checkbox"/> |
| Beach Preservation Committee | <input checked="" type="checkbox"/> | Library Board of Trustees | <input type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks and Recreation Commission | <input type="checkbox"/> | Traffic & Mobility Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Housing Element Advisory Committee | <input type="checkbox"/> | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|--|------------------|--|---|
| Name Kervin Krause | | Date of Birth: <input checked="" type="checkbox"/> | <i>Required for Voter Registration Verification</i> |
| Home Address | | <u>District Number</u> 1 <input checked="" type="checkbox"/> | |
| City Carlsbad | ZIP 92008 | | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation Real Estate Analyst/Engineer | | | |
| Employer Self | | | |
| Employer Address | | | |
| City Carlsbad | ZIP 92008 | | |
| Work Phone | Mobile | | |

Acknowledgements

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| I am a resident of the City of Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am a registered voter in Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am a Citizens Academy graduate. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to file financial disclosure statements, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Explanations

Please describe your educational background

BS Electrical & Computer Engineering
Sustainable MBA

Please describe relevant experience

24 years surfer/ocean/beach lover
22 years Surfrider Organization Member

Please describe your current or past community involvement

Volunteer Boys & Girls Club
Lifeline Tutoring Volunteer

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

CUSD BVES Board
Managed 10 workers at a private small business

Additional information or comments

24 year citizen of Olde Carlsbad Village area.
Lifelong lover of anything water related!

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature _____ **Date** _____

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

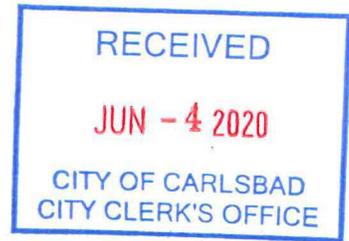
Clear form

Print form

Submit form



Boards, Commissions and Committees Application for Appointment



| | | | | | |
|---------------------------------------|-------------------------------------|--|--------------------------|---------------------------------------|--------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input type="checkbox"/> | Planning Commission | <input type="checkbox"/> |
| Beach Preservation Committee | <input checked="" type="checkbox"/> | Library Board of Trustees | <input type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks and Recreation Commission | <input type="checkbox"/> | Traffic & Mobility Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Housing Element Advisory Committee | <input type="checkbox"/> | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|--|------------------|---|--------------------------|
| Name Kathleen Steindlberger | | Date of Birth: | |
| | | <i>Required for Voter Registration Verification</i> | |
| Home Address | | | District Number 1 |
| City Carlsbad | ZIP 92010 | | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation retired planner/environmental consultant | | | |
| Employer | | | |
| Employer Address | | | |
| City | ZIP | | |
| Work Phone | Mobile | | |

Acknowledgements

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| I am a resident of the City of Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am a registered voter in Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am a Citizens Academy graduate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to file financial disclosure statements, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Explanations

[Empty box for Explanations]

Please describe your educational background

I received a Bachelor of Arts from UC Irvine in Social Ecology with an emphasis in Environmental Planning. Prior to graduating from UCI, I attended Cal Poly San Luis Obispo where I studied City and Regional Planning.

Please describe relevant experience

I have over 15 years experience as an environmental planner in southern California preparing environmental documents in residential, industrial, commercial, and waste management projects. Additionally, I have processed projects in the City of Carlsbad in *the Coastal zone and am familiar with the California Coastal Act*

Please describe your current or past community involvement

I have served on the Beach Preservation Commission for the last two years and have become familiar with Carlsbad-specific sea level rise studies, sand replenishment projects, and community efforts to involve and inform the Carlsbad citizens of beach *access issues, maintenance of our beaches, and sustainable practices to retain sandy beaches.*

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Beach Preservation Commission, City of Carlsbad *Agua Hedionda Lagoon Discovery Center - teacher*
Ad Hoc Committee - Beach Clean-Up (Beach Preservation Commission)
PTA Hope Elementary *Valley Middle School - Red Ribbon Week chair 3 years*
Hope Elementary school - co-chair Science Day - 5 years

Additional information or comments

I have really enjoyed my two years on the Beach Preservation Commission, and would love the opportunity to serve a full term. I live in Carlsbad because of the ocean, and I'm committed to advocating for beach access for all the citizens of Carlsbad.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature *Kathleen Steindlberg* Date *June 4, 2020*

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form



Boards, Commissions and Committees Application for Appointment

RECEIVED
JAN 17 2020
 CITY OF CARLSBAD
 CITY CLERK'S OFFICE

| | | | | | |
|---|-------------------------------------|--|-------------------------------------|---------------------------------------|--------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input checked="" type="checkbox"/> | Planning Commission | <input type="checkbox"/> |
| Beach Preservation Committee | <input checked="" type="checkbox"/> | Library Board of Trustees | <input type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks and Recreation Commission | <input checked="" type="checkbox"/> | Traffic Safety Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Community Development Block Grant (CDBG) Advisory Committee | <input type="checkbox"/> | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|------------------------------------|------------------|--|--|
| Name Chris Woolsey | | Date of Birth: | |
| Home Address | | Required for Voter Registration Verification District Number 2 | |
| City Carlsbad | ZIP 92010 | | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation Sales | | | |
| Employer Incyte Corporation | | | |
| Employer Address | | | |
| City Wilmington | ZIP 19803 | | |
| Work Phone | Mobile | | |

✓ per PC 112-112020
 to SD Reg.
 voter.
 (MD)

Acknowledgements

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| I am a resident of the City of Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am a registered voter in Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am a Citizens Academy graduate. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to file financial disclosure statements, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Explanations

I welcome the opportunity to discuss my interest in being a Carlsbad city Commission Member.

Please describe your educational background

I have a bachelor's degree in Biological Sciences

Please describe relevant experience

I am a husband, father, and a homeowner with a vested interest in maintaining the qualities that make Carlsbad a special place to live as the city continues to grow.

Please describe your current or past community involvement

I have very little past experience in terms of community involvement, but I am looking to change this.

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

I am a parent volunteer on the Student Site Council at Valley Middle School.

Additional information or comments

I am a creative thinker, problem solver, and team player. What I lack in experience in community service, I make up with a positive attitude, love of Carlsbad, and desire to contribute to our great city.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature 

Date 1/17/2020

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form



CITY COUNCIL
Staff Report

Meeting Date: July 21, 2020
To: Mayor and City Council
From: Scott Chadwick, City Manager
Staff Contact: Tammy McMinn, Senior Deputy City Clerk
Tammy.McMinn@carlsbadca.gov, 760-434-2953
Subject: Appoint Two Members to the Library Board of Trustees

Recommended Action

Adopt resolutions appointing two members to the Library Board of Trustees.

Executive Summary

The terms of Trustee Sherman DeForest and Trustee Gina Payne McBride expired in June 2020, leaving two scheduled vacancies to be filled with terms through June 2024. Trustee DeForest was initially appointed in July 2016 to fill the expired term of Trustee Benson. Trustee DeForest wishes to be reappointed. Trustee Gina Payne McBride was initially appointed in September 2019 to fill the unexpired term of Trustee Pearson. Trustee McBride also wishes reappointment.

The City Clerk's Office received six applications and, in keeping with City Council Policy No. 88, the Mayor has recommended the following four residents wishing to serve on the Library Board of Trustees to interview with the full City Council (Exhibit 2):

- Sherman DeForest – District 2 (requesting reappointment)
- William Kamenjarin – District 2
- Gina Payne McBride – District 4 (requesting reappointment)
- William Sheffler – District 1

Discussion

The Maddy Act (California Government Code Section 54970 et. seq) requires that on or before December 31 of each year the legislative body shall prepare a Local Appointments List which contains the appointive terms of Board and Commission members that will expire in the next calendar year. The name of the incumbent appointee and the date of appointment and the term expiration date is also included on the list. Based on the prepared list, the City Clerk's Office accepts applications (available on the city's website and in the City Clerk's Office) for any upcoming vacancies.

Carlsbad Municipal Code Chapter 2.16 states that the Library Board of Trustees shall consist of five at-large members, appointed by the Mayor with the approval of the City Council.

Other members of the Library Board of Trustees are:

| Board Member | District |
|---------------------|-----------------|
| Beth Hulsart | 1 |
| Art Larson | 2 |
| Sandy Parsons | 1 |

Members of the Library Board of Trustees are subject to the provisions of the Political Reform Act and must file a statement of economic interests.

Fiscal Analysis

None.

Next Steps

The City Clerk's Office will update the board roster and coordinate the oath of office and filing of the appointees' statement of economic interest and ethics training certificate.

Environmental Evaluation (CEQA)

This action does not constitute a "project" within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and therefore does not require environmental review.

Public Notification

Public notice of this item was posted in accordance with the Ralph M. Brown Act and it was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

Exhibits

1. Resolution
2. Resolution
3. Applications received from residents wishing to serve on the Library Board of Trustees

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPOINTING ONE MEMBER TO THE LIBRARY BOARD OF TRUSTEES

WHEREAS, Trustee Sherman DeForest was initially appointed to the Library Board of Trustees in July 2016; and

WHEREAS, Trustee DeForest’s term expired in June 2020; and

WHEREAS, a scheduled vacancy on the Library Board of Trustees exists.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is hereby appointed to serve on the Library Board of Trustees, for a term ending in June 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2020, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

MATT HALL, Mayor

BARBARA ENGLESON, City Clerk

(SEAL)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD,
CALIFORNIA, APPOINTING ONE MEMBER TO THE LIBRARY BOARD OF
TRUSTEES

WHEREAS, Trustee Gina McBride was initially appointed to the Library Board of Trustees in Sept. 2019 to fill the unexpired term of Trustee Pearson; and

WHEREAS, Trustee McBride’s term expired in June 2020; and

WHEREAS, a scheduled vacancy on the Library Board of Trustees exists.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is hereby appointed to serve on the Library Board of Trustees, for a term ending in June 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2020, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

MATT HALL, Mayor

BARBARA ENGLESON, City Clerk

(SEAL)

RECEIVED

MAY 05 2020

CITY OF CARLSBAD
CITY CLERK'S OFFICE



Boards, Commissions and Committees
Application for Appointment

| | | | | | |
|---|--|--|---|---------------------------------------|--|
| Arts Commission | | Housing Commission | | Planning Commission | |
| Beach Preservation Committee | | Library Board of Trustees | ✓ | Senior Commission | |
| Historic Preservation Commission | | Parks and Recreation Commission | | Traffic Safety Commission | |
| Tourism Business Improvement District | | Golf Lodging Business Improvement District | | Agricultural Mitigation Fee Committee | |
| Community Development Block Grant (CDBG) Advisory Committee | | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|------------------------------------|--------|--|---------------------|
| Name Sherman E. DeForest | | Date of Birth: | |
| | | Required for Voter Registration Verification | |
| Home Address | | | District Number 2 ✓ |
| City Carlsbad | ZIP | 92019 92010 | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation retired physicist | | | |
| Employer retired | | | |
| Employer Address n/a | | | |
| City | ZIP | | |
| Work Phone | Mobile | | |

yes reg per PC MD 6/1/2020

Acknowledgements

| | Yes | No |
|---|-----|----|
| I am a resident of the City of Carlsbad. | ✓ | |
| I am a registered voter in Carlsbad. | ✓ | |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | | ✓ |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | | ✓ |
| I am a Citizens Academy graduate. | ✓ | |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | ✓ | |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | ✓ | |
| I am willing to file financial disclosure statements, if required. | ✓ | |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | ✓ | |

MAY 1 2020

Explanations

CITY OF CARLSBAD
CITY CLERK'S OFFICE

Please describe your educational background

BS and MS from Michigan Tech; PhD from UCSD, graduate of EPSE management training

Please describe relevant experience

Previous term as a Library Trustee and 11 years on the Arts Commission

Please describe your current or past community involvement

See above; volunteer at the Senior Center and run a Tech Group. Help with BINGO and tech support for Carlsbad Newcomers. Frequently see tickets at summer concerts

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

See above; Served on the Board of the UCSD Alumni Association; San Dieguito Citizens Planning Group; Organizing Board member of the San Elijo Alliance (to buy the San Elijo Lagoon--mission accomplished. Past president and Board member of two HOA's

Additional information or comments

Many grandchildren

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature Sherman E. DeForest Digitally signed by Sherman E. DeForest
Date: 2020.05.01 18:19:33 -07'00' **Date** 05/01/2020

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form

MAY 28 2020

CITY OF CARLSBAD
CITY CLERK'S OFFICE



Boards, Commissions and Committees
Application for Appointment

| | | | | | |
|---|--|--|---|---------------------------------------|--|
| Arts Commission | | Housing Commission | | Planning Commission | |
| Beach Preservation Committee | | Library Board of Trustees | ✓ | Senior Commission | |
| Historic Preservation Commission | | Parks and Recreation Commission | ✓ | Traffic Safety Commission | |
| Tourism Business Improvement District | | Golf Lodging Business Improvement District | | Agricultural Mitigation Fee Committee | |
| Community Development Block Grant (CDBG) Advisory Committee | | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | |
|---|-----------|--|
| Name Willaim Kamenjarin | | Date of Birth: |
| Home Address | | Required for Voter Registration Verification <u>District Number 2</u> |
| City Carlsbad | ZIP 92010 | |
| Home Phone | Mobile | |
| E-mail | | |
| Occupation mediator, arbitrator, attorney, expert witness | | |
| Employer self employed | | |
| Employer Address | | |
| City Carlsbad | ZIP 92018 | |
| Work Phone | Mobile | |

MR STANLEY
1148? POW
✓ PER PC
V.I. REG
MD

Acknowledgements

| | Yes | No |
|---|-----|----|
| I am a resident of the City of Carlsbad. | ✓ | |
| I am a registered voter in Carlsbad. | ✓ | |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | | ✓ |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | | ✓ |
| I am a Citizens Academy graduate. | ✓ | |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | ✓ | |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | ✓ | |
| I am willing to file financial disclosure statements, if required. | ✓ | |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | ✓ | |

Explanations

I would like to speak with our mayor and city council members regarding my ability, dedication, experience and vision for the city and its boards and commissions.

Please describe your educational background

BA - Duke University
Juris Doctor - Southern Methodist University School of Law

Please describe relevant experience

Proven experience for years of work with libraries and park and recreation facilities.

Please describe your current or past community involvement

Past chairperson and member, Carlsbad Library Board of Trustees
Mediator - City of Carlsbad
Volunteer - Friends of the Carlsbad Library sales on the green events
Volunteer - community clean up and beautification
Sunday school teacher - local Carlsbad church
Member - Board of Trustees, Fellowship, Christian education, Deacon, Pastoral search, Planned Giving- local church
Mediator - Lifeline,
United States District Court - Expert witness

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Former president, board of directors, assorted committees, - bar association
Officer, executive committee and founding member - American Inns of Court # 303
Superior Court Arbitration Panel
Superior Court Mediation Panel
Superior Court Settlement Panel
Fee Dispute Arbitrator & Mediator
State of California and Federal Hearing Officer
Chairperson and presenter - Alternative Dispute Resolution Section for Mandatory Continuing Legal Education
Editor, contributor and editorial committee member - monthly bar magazine

Additional information or comments

As a three decades resident and supporter of Carlsbad, I have the proven abilities, dedication and experience as a problem solver and consensus builder; these are especially valuable in these times. Everyone and every entity experience challenging and tough times, it is a measure of our determination and dedication how we deal with them and how we come through them.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature _____

Date 05/28/20

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form



Boards, Commissions and Committees Application for Appointment

RECEIVED
 MAY 11 2020
 CITY OF CARLSBAD
 CITY CLERK'S OFFICE

RECEIVED
 MAY 11 2020
 CITY OF CARLSBAD
 CITY CLERK'S OFFICE

| | | | | | |
|---|--------------------------|--|-------------------------------------|---------------------------------------|--------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input type="checkbox"/> | Planning Commission | <input type="checkbox"/> |
| Beach Preservation Committee | <input type="checkbox"/> | Library Board of Trustees | <input checked="" type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks and Recreation Commission | <input type="checkbox"/> | Traffic Safety Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Community Development Block Grant (CDBG) Advisory Committee | <input type="checkbox"/> | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|---|------------------|--------------------------|--|
| Name <i>Gina Payne McBride</i> | | Date of Birth | |
| Home Address | | District Number <i>4</i> | |
| City <i>Carlsbad, CA</i> | ZIP <i>92009</i> | | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation <i>Financial Advisor (retired)</i> | | | |
| Employer <i>Retired from: McBride Financial and Philanthropy Concepts</i> | | | |
| Employer Address | | | |
| City | ZIP | | |
| Work Phone | Mobile | | |

MD

Acknowledgements

| | Yes | No |
|---|-----|----|
| I am a resident of the City of Carlsbad. | ✓ | |
| I am a registered voter in Carlsbad. | ✓ | |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | | ✓ |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | | ✓ |
| I am a Citizens Academy graduate. | ✓ | |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | ✓ | |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | ✓ | |
| I am willing to file financial disclosure statements, if required. | ✓ | |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | ✓ | |

Explanations

Please describe your educational background

Attached

Please describe relevant experience

Attached

Please describe your current or past community involvement

Attached

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Attached

Additional information or comments

Please accept my attached resume. Thank you!
Items related to City of Carlsbad highlighted.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature *Sina Payne McBride* Date 5/1/2020

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form

Honorable Matt Hall, Mayor
City of Carlsbad
1200 Carlsbad Village Drive
Carlsbad, CA 92008

May 1, 2020

Dear Mayor Hall,

I have been honored to serve as a City of Carlsbad Library Trustee and appreciate the opportunity to be even more engaged with the Library and the City. My unexpired term ends on June 1 and I would love to be considered for reappointment to serve a full term beginning at that time.

This is a difficult time we are experiencing and I hope to continue to offer guidance and support to the Library in making decisions to go forth into uncharted waters. The Library has made incredible progress in meeting the challenges we are facing due to COVID 19 pandemic, and this progress will serve the library and the community so well as we go forth beyond this crisis.

We will also experience a tremendous change as we bid a most fond farewell to our beloved Heather Pizzuto and welcome a new Library and Arts Director onto the scene. I would hope that my long experience in various positions around Carlsbad and within the City and the Library and, earlier, the Carlsbad Library and Arts Foundation will be useful and helpful going forward.

I greatly appreciate your consideration of my request for reappointment.

Thank you for your continuing dedication and support for the City of Carlsbad and its citizens.

Warm regards,



Gina Payne McBride

Carlsbad, CA 92009
Cell:

Now Retired

McBride Financial & Philanthropy Concepts

“Planning for Life...and Legacy”

*Helping You Achieve Your Financial Life Planning Goals While Fulfilling Your Values,
Making a Difference in the World.... and in Your Life.*

“Connecting People and Purpose”

Professional
Education

California State University, Long Beach – American Institute Philanthropic Studies
New York Institute of Finance
College for Financial Planning, Denver, CO

Professional

Certified Financial Planner® (CFP)
Specialist in Planned Giving

Professional
Experience

McBride Financial & Philanthropy Concepts. Now Retired
Owner – Financial Life Planning - Communications.
Philanthropic Planning. Consulting. Speaker – Author

STARFISH Leadership Awards – Founder/Owner
“It’s In The Bags” Food Collection Programs – Creator
“Presents 2 Pets” Pet Food and Supplies Collection Programs - Creator
“Radio Talk Café” Upcoming internet radio program – Creator/Host

BEHR, Inc., Member New York Stock Exchange, Los Angeles, CA
Vice-President, Financial and Investment Planning. Sales and Marketing.

Current

*City of Carlsbad, Library Board of Trustees (Lifetime Friends of Library)
California State. University San Marcos – President’s University Council Appt’by
President.Karen Haynes.

Volunteer

*City of Carlsbad,Community Emergency Response Team (CERT),Certified member.
Rancho Coastal Humane Society, Board Member
New Village Arts, Carlsbad, Advisory Board, Chair Legacy Committee
St. Peter’s Episcopal Church, Del Mar, Outreach Commission

Selected

*2011 CARLSBAD CITIZEN OF THE YEAR

2011 Fran Aleshire Leadership Award, Leadership North County, Cal State Univ San Marcos
*2005 Carlsbad Library and Arts Foundation, Volunteer of the Year” (North Co. Phil.Council)

Honors

2004 “Woman of the Year”, 38th Senate District, State of California
2003 “CALIFORNIA State Small Business Advocate of Year” CA Chamber of Commerce
2003 and 2004 “Committee Chair of the Year”,Gov’t Affairs,Carlsbad Chamber of Commerce
2002 “Director of the Year” Encinitas Chamber of Commerce. (Board Vice-President)
“GINA MCBRIDE DAY in the 51st U.S. Congressional District”, Congressional Resolution
“The Distinguished Partner Community Service Award”, Manulife Financial, WORLDWIDE
“Volunteer of the Year” Rancho Bernardo Community Foundation- Founding Board Secretary
“San Diego County Honoree of Distinction” – Soroptomist International
“In Appreciation Honor for Service” – Dr. Jonas Salk, Salk Institute for Biological Studies

7530-14 Jerez Court, Carlsbad, CA 92009 *PH: 760.633.1183 * gina@mcbridefinancial.com

SELECTED PREVIOUS SERVICE OR EXPERIENCE (alpha order)

California State University, San Marcos
Graduate - Leadership North County

Carlsbad Chamber of Commerce
Chairman of the Board (2010-2011), Board member. Chair, Government Affairs Comm.

*City of Carlsbad
Citizen's Academy

*City of Carlsbad
ENVISION CARLSBAD Committee. Appointed by Mayor and City Council

*City of Carlsbad - Investment Policy Committee, Appointed by City Treasurer

*City of Carlsbad, Carlsbad Library and Arts Foundation
Board Secretary/Member. Creator/Editor Newsletter

Encinitas Chamber of Commerce
Board Vice-President, Board Member

Episcopal Diocese of San Diego
Planned Giving, Legacy and Endowment Committee

*IMAGINE Carlsbad
Founding Member and Steering Committee

Interfaith Community Services – (North County)
Board Member

La Jolla Music Society
Education and Outreach

MiraCosta Community College Foundation – Board Member

Mottino Family YMCA, Oceanside
Chairman of the Board of Management, Board member

New Village Arts, Carlsbad
Board Vice-President, Board Member

North County Philanthropy Council
Board President (3 years), Treasurer, Board Member

San Diego Partnership for Philanthropic Planning (formerly S.D.Planned Giving Roundtable)
Board Member. Mentor for Planned Giving Incubator Program

Rancho Bernardo Chamber of Commerce
Chairman of the Board, Board Member

Rancho Bernardo Community Foundation
Founding Corporate Board Secretary, Board Member

Redwood Foundation, Escondido
Board Treasurer - Board Member

Redwood Terrace Senior Services and Facilities, Inc., Escondido
Board Member

St. Michael's By-The-Sea Episcopal Church , Carlsbad
Vestry (Board) member

St. Peter's Episcopal Church, Del Mar
Endowment/Planned Giving Commission, Chair

Tri-City Medical Center, Community Healthcare Alliance Comm. Appointed by Tri-City Medical
Center Board of Trustees

United Seniors of America (USA) : senior advocacy (name since transferred to another organization)
Co-Founder, Executive Vice President. Spokesperson to U.S. Congress, Washington, D.C.

Women's Resource Center, Oceanside
Board Member



Boards, Commissions and Committees Application for Appointment

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MAY 05 2020

CITY OF CARLSBAD
CITY CLERK'S OFFICE

| | | | | | |
|---|--|--|---|---------------------------------------|--|
| Arts Commission | | Housing Commission | | Planning Commission | |
| Beach Preservation Committee | | Library Board of Trustees | ✓ | Senior Commission | |
| Historic Preservation Commission | | Parks and Recreation Commission | | Traffic Safety Commission | |
| Tourism Business Improvement District | | Golf Lodging Business Improvement District | | Agricultural Mitigation Fee Committee | |
| Community Development Block Grant (CDBG) Advisory Committee | | | | | |

If applying for more than one, please indicate order of preference.

Personal Information

| | | | |
|--|-----------|---|-------------------|
| Name William Sheffler | | Date of Birth: | |
| | | <i>Required for Voter Registration Verification</i> | |
| Home Address | | | District Number 1 |
| City Carlsbad | ZIP 92008 | | |
| Home Phone | Mobile | | |
| E-mail | | | |
| Occupation Actuary | | | |
| Employer Economic Group Pension Services | | | |
| Employer Address | | | |
| City San Diego | ZIP 92126 | | |
| Work Phone | Mobile | | |

MD

Acknowledgements

| | Yes | No |
|---|-----|----|
| I am a resident of the City of Carlsbad. | ✓ | |
| I am a registered voter in Carlsbad. | ✓ | |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | ✓ | |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | | ✓ |
| I am a Citizens Academy graduate. | ✓ | |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | ✓ | |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | ✓ | |
| I am willing to file financial disclosure statements, if required. | ✓ | |
| I am willing to complete two hours of state mandated ethics training every two years, if required. | ✓ | |

RECEIVED

Explanations

I was employed part-time at the city library from 1962 to 1966.

Please describe your educational background

BA in Mathematics and Economics
MA in Mathematics

Please describe relevant experience

Managed professional service businesses 35+ years, Board member San Diego City Employees Retirement System

Please describe your current or past community involvement

Carlsbad Chamber of Commerce, Lincoln Club of San Diego County

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

LightBridge Community Hospice Foundation (Board), San Diego County Taxpayers Association(Board), San Diego City Employees Retirement System (Board), Mayoral appointee San Diego City Pension Reform Commission

Additional information or comments

I look forward to serving my community.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature William J Sheffler **Date** 05/06/2020

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form