

Council Memorandum

Sept. 1, 2020

To: Honorable Mayor Hall and Members of the City Council
From: Laura Rocha, Deputy City Manager, Administrative Services
Via: Geoff Patnoe, Assistant City Manager *GP*
Re: **Additional Materials Related to Staff Report Item No. 7 – COVID-19 Actions and Expenditures Report**

This memorandum provides a breakdown of the costs of the city's extensive emergency response efforts by department and type of cost as of Sept. 1, 2020. These expenses are being tracked to understand the financial impact of COVID-19 on the city and to request state and federal government reimbursement for eligible expenses. The next update will be provided on Sept. 22, 2020.

Department	Description of Item or Service	Purchase Order Amount Remaining	Expenditures to Date	Committed Funds
<input type="checkbox"/> City Manager	Cleaning supplies	-	198	198
<input type="checkbox"/> Communication & Engagemen	Protective gear	-	1,876	1,876
	Public notification	51,986	96,383	148,369
	Signage	-	3,049	3,049
<input type="checkbox"/> Community Development	Cleaning supplies	411	-	411
<input type="checkbox"/> Environmental Management	Cleaning supplies	-	5	5
	IT equipment	-	118	118
<input type="checkbox"/> Facilities	Cleaning services	124,260	56,740	181,000
	Cleaning supplies	13,346	30,787	44,133
	Meals and meal supplies	-	205	205
	Protective gear	36,422	9,225	45,646
	Public notification	-	26	26
	Signage	-	303	303
<input type="checkbox"/> Fire	Cleaning services	35,470	12,593	48,062
	Cleaning supplies	-	5,448	5,448
	Meals and meal supplies	-	24,537	24,537
	Protective gear	-	33,980	33,980
	Public notification	-	65	65

