



CITY COUNCIL Agenda

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Dec. 15, 2020, 3 p.m.

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to watch



City cable channel

Charter Spectrum channel 24
AT&T U-verse channel 99.



City website

carlsbadca.gov/news/cityty.asp

Virtual meeting format

- Per California Executive Order N-29-20, and in the interest of public health and safety, we are temporarily taking actions to prevent and mitigate the effects of the COVID-19 pandemic by holding City Council and other public meetings online only.
- All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe and address the City Council.

How to participate

- **By phone:** Sign up at <https://www.carlsbadca.gov/cityhall/clerk/meetings/default.asp> by 2 p.m. the day of the meeting to provide comments live by phone. You will receive a confirmation email with instructions about how to call in.
- **In writing:** Email comments to clerk@carlsbadca.gov. Comments received by 2 p.m. the day of the meeting will be shared with the City Council prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**
- These procedures shall remain in place during the period in which state or local health officials have imposed or recommended social distancing measures.

Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to decide.

IN THE EVENT A QUORUM OF THE CITY COUNCIL LOSES ELECTRICAL POWER OR SUFFERS AN INTERNET CONNECTION OUTAGE THAT IS NOT CORRECTED WITHIN 15 MINUTES, THE MEETING WILL AUTOMATICALLY BE ADJOURNED. ANY ITEMS NOTICED AS PUBLIC HEARINGS WILL BE CONTINUED TO THE NEXT REGULARLY SCHEDULED MEETING OF THE CITY COUNCIL. ANY OTHER AGENDA ITEMS THE COUNCIL HAS NOT TAKEN ACTION ON WILL BE PLACED ON A FUTURE AGENDA.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20. PLEASE NOTE: AS A RESULT OF THE WAIVERS IN EXECUTIVE ORDER N-29-20, THE BROWN ACT PERMITS FULL PARTICIPATION BY OFFICIALS IN MEETINGS THROUGH VIDEO OR AUDIO TELECONFERENCE.

The City Council also sits as the Carlsbad Municipal Water District Board, Public Financing Authority Board, Community Development Commission and Successor Agency to the Redevelopment Agency. When considering items presented to the Carlsbad Municipal Water District Board, each member receives an additional \$100 per meeting (max \$300/month). When considering items presented to the Community Development Commission each member receives an additional \$75 per meeting (max \$150/month).

CALL TO ORDER:

ROLL CALL:

ANNOUNCEMENT OF CONCURRENT MEETINGS: City Council is serving as the City of Carlsbad City Council and the Carlsbad Municipal Water District Board of Directors on Item No. 11.

INVOCATION:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

PRESENTATIONS:

Kevin Branca Retirement Proclamation

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION:

PUBLIC COMMENT: *In conformance with the Brown Act and California Executive Order No. N-29-20, a total of 15 minutes is provided so members of the public participate in the meeting by submitting comments as provided on the front page of this agenda. The City Council will receive comments as requested up to a total of 15 minutes. All other comments will trail until the end of the meeting. In conformance with the Brown Act, no Council action can occur on these items.*

CONSENT CALENDAR: *The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action.*

WAIVER OF ORDINANCE TEXT READING:

This is a motion to waive the reading of the text of all ordinances and resolutions at this meeting.

1. **REPORT ON CITY INVESTMENTS AS OF OCT. 31, 2020** – Accept and file Report on City Investments as of Oct. 31, 2020. (Staff contact: Craig Lindholm and Laura Rocha, Administrative Services)
2. **REVISIONS TO THE CITY’S INVESTMENT POLICY** – Adoption of a resolution approving the city’s Investment Policy dated Dec. 15, 2020 with one policy revision. (Staff contact: Craig Lindholm, Administrative Services)
3. **ANNUAL FINANCIAL INFORMATION REPORT ON SPECIAL TAXES AND CAPITAL PROJECT FUNDS** – Adoption of a resolution accepting the Annual Financial Information Report on Special Taxes and Capital Project Funds required by California Government Code Sections 50075.3 and 66006, and making the findings required by California Government Code Section 66001(d)(1). (Staff contact: Kim Riboni, Administrative Services)

4. AGREEMENT WITH DOKKEN ENGINEERING FOR ENGINEERING SERVICES FOR THE EL CAMINO REAL WIDENING BETWEEN ARENAL ROAD AND LA COSTA AVENUE PROJECT, CIP PROJECT NO. 6051 – Adoption of a resolution authorizing execution of a professional services agreement with Dokken Engineering for engineering services of the El Camino Real Widening between Arenal Road and La Costa Avenue, CIP Project No. 6051, in an amount not to exceed \$1,399,339. (Staff contact: Emad Elias, Public Works)
5. ADVERTISE FOR BIDS FOR THE CITYWIDE DRAINAGE IMPROVEMENT PROGRAM – SURFACE DRAINAGE IMPROVEMENTS PROJECT, CIP PROJECT NO. 6608 – Adoption of a resolution approving plans and specifications and authorizing the city clerk to advertise for bids for the Citywide Drainage Improvement Program – Surface Drainage Improvements Project, CIP Project No. 6608. (Staff contact: Scott Lyle, Public Works)
6. AGREEMENT WITH O’DAY CONSULTANTS, INC. FOR ENGINEERING SERVICES OF THE DRAINAGE MASTER PLAN PROJECT BCB – Adoption of a resolution authorizing execution of a professional services agreement with O’Day Consultants, Inc. for design of the Drainage Master Plan Project BCB – Magnolia Avenue Storm Drain Improvements Project as part of the Citywide Drainage Improvement Program, CIP Project No. 6608 in an amount not to exceed \$209,373. (Staff contact: Daniel Zimny, Public Works)
7. APPROPRIATION OF ADDITIONAL FUNDS FOR THE PALOMAR AIRPORT ROAD WIDENING PROJECT, CIP PROJECT NOS. 6043 and 6044 - Adoption of a resolution authorizing appropriation of additional funds in the amount of \$195,000 from the Gas Tax Fund for the Palomar Airport Road Widening Project, CIP Project Nos. 6043 and 6044. (Staff contact: Babaq Taj, Public Works)
8. NORTH ZONE TECHNICAL RESCUE TEAM PROGRAM AND INTERAGENCY TECHNICAL RESCUE TEAM MEMORANDUM OF UNDERSTANDING – Adoption of a resolution authorizing the fire chief to execute the Interagency Technical Rescue Team Memorandum of Understanding. (Staff contact: Nick Ordille and Kevin Lynds, Fire Department)

ORDINANCES FOR INTRODUCTION: None.

ORDINANCES FOR ADOPTION:

9. ORDINANCE NO. CS-388 – HOTEL EMPLOYEE RECALL RIGHTS – Adoption of Ordinance No. CS-388 amending Carlsbad Municipal Code Title 5, with the addition of Chapter 5.70, Hotel Employee Recall Rights. (Staff contact: Faviola Medina, City Clerk Services)

City Manager’s Recommendation: Adopt Ordinance No. CS-388.

PUBLIC HEARINGS: None.

DEPARTMENTAL AND CITY MANAGER REPORTS:

10. FIRE DEPARTMENT HAZARD REDUCTION PROGRAM – Receive a report on the 2020 Hazard Reduction Program and potential service enhancement. (Staff contact: Randy Metz, Fire Department)

City Manager’s Recommendation: Receive the report.

11. PRESENTATION FROM SAN DIEGO LOCAL AGENCY FORMATION COMMISSION ON UPCOMING MUNICIPAL SERVICE REVIEWS – Receive an informational presentation from the San Diego County Local Agency Formation Commission (LAFCO) on the upcoming municipal service reviews of the City of Carlsbad and Carlsbad Municipal Water District. (Staff contact: Paz Gomez, Public Works)

City Manager’s Recommendation: Receive the presentation.

12. FY 2019-20 ANNUAL FINANCIAL AUDIT RESULTS – Receive a presentation on the city’s fiscal year 2019-20 annual financial audit results. (Staff contact: Ryan Green, Administrative Services)

City Manager’s Recommendation: Receive the presentation.

13. CITY COUNCIL INPUT ON 2021 GOAL SETTING PROCESS – Discuss the 2021 goal setting process and provide direction to staff. (Staff contact: Sheila Cobian, City Manager)

City Manager’s Recommendation: Discuss and provide direction to staff.

14. APPOINT ONE MEMBER TO THE PARKS & RECREATION COMMISSION – Adoption of a resolution appointing one member to the Parks & Recreation Commission. (Staff contact: Tammy McMinn, City Clerk Department)

City Manager’s Recommendation: Adopt the resolution.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:

City Council Regional Assignments (Revised 4/7/20)

Matt Hall Mayor	North County Mayors and Managers City/School Committee Chamber of Commerce Liaison (primary) Clean Energy Alliance JPA (alternate) San Diego County Water Authority San Diego Regional Economic Development Corporation Board of Directors City Council Legislative Subcommittee Economic Revitalization Subcommittee Ad-Hoc City Council North County Homeless Action Plan Subcommittee
Keith Blackburn Mayor Pro Tem – District 2	Buena Vista Lagoon JPC Encina Wastewater Authority/JAC Board of Directors North County Dispatch Joint Powers Authority Chamber of Commerce Liaison (alternate) SANDAG (1 st alternate) North County Transit District (alternate) Carlsbad Municipal Code and City Council Policy Update Subcommittee
Priya Bhat-Patel Council Member – District 3	SANDAG (2 nd alternate) North County Transit District (primary) City/School Committee League of California Cities – SD Division Encina Wastewater Authority/JAC Board of Directors (alternate) City Council Legislative Subcommittee Economic Revitalization Subcommittee Ad-Hoc City Council North County Homeless Action Plan Subcommittee

Cori Schumacher
Council Member – District 1

SANDAG (primary)
Buena Vista Lagoon JPC
Clean Energy Alliance JPA (primary)
Encina Wastewater Authority/JAC Board of Directors
North County Dispatch Joint Powers Authority (alternate)
Carlsbad Municipal Code and City Council Policy Update Subcommittee

Teresa Acosta
Council Member – District 4

PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. In conformance with the Brown Act, no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

ADJOURNMENT:

City Council Meeting Procedures (continued from page 1)

Written Materials

Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk

Visual Materials

Visual materials, such as pictures, charts, maps or slides, are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the City Council during the meeting are part of the public record. **Please note that video presentations are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people's business. That's why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

City Council Agenda

The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

Presentations

The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don't see an open seat when you arrive, there will likely be one once the presentations are over.

Consent Items

Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or “pull” an item from the “consent calendar” for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

Public Comment

Members of the public may speak on any city related item that does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

Public Hearing

Certain actions by the City Council require a “public hearing,” which is a time within the regular meeting that has been set aside and noticed according to different rules.

Departmental Reports

This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, City Council members and the city manager, city attorney and city clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

City Council Actions

Resolution

A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. A resolution may be introduced and adopted at the same meeting. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

Ordinance

Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

Motion

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.