

All Receive - Agenda Item # 2  
For the Information of the:  
CITY COUNCIL  
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## Council Memorandum

April 19, 2021

**To:** Honorable Mayor Hall and Members of the City Council  
**From:** Paz Gomez, Deputy City Manager, Public Works  
**Via:** Geoff Patnoe, Assistant City Manager  
**Re:** **Additional Materials Related to Staff Report Item No. 2 – Agreement for Citywide Facility Custodial Services and Agreement for Parks Restroom Custodial Services (Districts – All)**

This memorandum provides updated information on the status of the current custodial contract referenced in the Staff Report.

The Staff Report indicates that the agreement with our current custodial contract provider, Prizm Janitorial Services, Inc. (Prizm), is scheduled to expire on May 9, 2021. In order to provide for an adequate transition of services between vendors, and to align the contracted services with the fiscal year, staff negotiated a contract amendment with Prizm to extend services. On April 6, 2021, Amendment No. 4 to the contract with Prizm was executed to extend the current custodial services through June 30, 2021.

Contracted services with the proposed vendors, Allied Building Maintenance, LLC, d.b.a. Allied Universal Janitorial Services, and MEK Enterprises, Inc., are scheduled to commence on July 1, 2021.

The Staff Report was written with an anticipated transition date of early May. Therefore, the fiscal impact sections of the Staff Report state that sufficient funds are available in the budget for the fiscal year 2020-21 to fund a portion of the first year of the agreement. This statement is no longer applicable as services will commence next fiscal year.

cc: Scott Chadwick, City Manager  
Celia Brewer, City Attorney  
Gary Barberio, Deputy City Manager, Community Services  
Laura Rocha, Deputy City Manager, Administrative Services  
Robby Contreras, Assistant City Attorney  
Kyle Lancaster, Parks & Recreation Director  
Ryan Green, Finance Director  
John Maashoff, Public Works Manager  
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